

PLANNING AND ZONING COMMISSIN
MEETING MINUTES
January 4, 2016

1. CALL TO ORDER

Meeting called to order at 6:31 PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present	Chair Tim Trosper
Absent	Vice Chair Jenna Reilly
Present	Commissioner Michael Hernandez (Arrived at 6:32 PM)
Present	Commissioner Nathan Barrett
Present	Commissioner Lee Cornelison
Present	Commissioner Ronald Darrah
Absent	Commissioner Ken Woodward

4. APPROVAL OF THE MINUTES FOR PLANNING & ZONING COMMISSION MEETING OF DECEMBER 7, 2015.

Commissioner Darrah made motion to approve the minutes as presented; Commissioner Barrett 2nd the motion. **MOTION CARRIED 4:0**

5. CALL TO THE AUDIENCE

At this time, any member of the public is allowed to address the Commission on any issue ***not already on tonight's agenda***. Pursuant to the Arizona Meeting Law, the speaker's comments may not be considered, discussed or even answered by the Commission at this meeting, but may, at the discretion of the Commission, be placed on a future agenda for discussion/action.

No one came forward.

6. PUBLIC HEARING: WIRELESS COMMUNICATION FACILITY REGULATIONS ZONING CODE AMENDMENT. The purpose of this amendment is to update the Town's wireless communication facilities regulations to reflect modern standards and practices, to clarify and simplify the regulations, and to incorporate the new FCC rules for eligible facilities modifications. (SA8-15-0002)

Staff member, Anna Casadei (Planning and Zoning Manager), gave a presentation highlighting the proposed amendment mentioned above and requested that Commission forward a recommendation for approval.

Chair Trosper opened the public hearing.

Commissioner Hernandez requested clarification on section 18.60.070(A) of the proposed amendment. Ms. Casadei felt that changing of the word “location” to “construction” provides clarity.

*A. Any wireless communication facility, communication facility tower or equipment thereof that is not operated for a continuous period of 12 months shall be considered abandoned, and the owner of such facility shall remove the same, including any antennas, attachments, foundation, fences, concrete slabs, other related appurtenances, and equipment enclosure, within 90 days of receipt of notice from the town notifying the owner of such abandonment. In addition, the property shall be restored to its original condition prior to the **location construction** of the wireless communication facility, all at the expense of the provider.*

Chair Trospen closed the public hearing.

Commissioner Darrah made the motion to forward a recommendation to Council in favor of the amendment presented; Commissioner Barrett 2nd the motion. **MOTION CARRIED 5:0**

7. PLANNING & BUILDING DIRECTOR’S REPORT

- a) Review of 2016/17 P&Z Work Plan
- b) Review of Robert’s Rules

8. PLANNING COMMISSIONERS ANNOUNCEMENTS AND REPORTS

None.

9. FUTURE AGENDA ITEMS

None.

10. ADJOURNMENT

Meeting adjourned at 7:20