



REGULAR MEETING MINUTES
January 25, 2016

The Mayor and Council of the Town of Sahuarita met in the Town Hall Council Chambers, 375 West Sahuarita Center Way, Sahuarita, Arizona on Monday, January 25, 2016.

1. Call to Order

Mayor Blumberg called the meeting to order at approximately 6:30 p.m.

2. Invocation

The Invocation was given by Pastor Brian Steely of Sahuarita Baptist Church.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Sandra Corrales, a senior at Sahuarita High School.

4. Roll Call

PRESENT: Council Members Kara Egbert, Melissa Hicks, Gil Lusk, Tom Murphy, Lynne Skelton, Vice Mayor Bill Bracco and Mayor Duane Blumberg

ABSENT:

ALSO

PRESENT: Town Manager L. Kelly Udall, Town Attorney Dan Hochuli and Town Clerk Lisa Cole

5. Presentations

Mayor Blumberg presented a proclamation in recognition of Dr. Manuel Valenzuela.

6. Approval of Agenda

MOTION was made by Council Member Murphy, seconded by Council Member Skelton to approve the agenda as published. **MOTION CARRIED UNANIMOUSLY.**

7. Call to the Public

There were no speakers.



8. Consent Agenda

- A. Approval of the December 14, 2015 Regular Meeting Minutes.
- B. Approval of Amendment One (1) to Contract No. 150073 between the Town of Sahuarita and Arizona Office Technologies, LLC in the amount of \$29,775.06 to purchase and install four (4) additional multi-function copiers as replacements for units currently in use.
- C. Recommendation to the Arizona Department of Liquor Licenses and Control regarding a special event liquor license application by Sahuarita Health and Wellness Foundation for Sunday, February 7, 2016; Rancho Sahuarita Clubhouse, 15455 S. Camino Lago Azul, Sahuarita, Arizona.

MOTION was made by Council Member Murphy, seconded by Council Member Egbert to approve the consent agenda. MOTION CARRIED UNANIMOUSLY.

- 9. Public hearing, discussion and possible adoption of Ordinance No. 2016-107 and Resolution No. 2016-0451, adopting the "The January 2016 Amendments to Title 18 (Zoning) of the Sahuarita Town Code" by reference, which amendment will amend the Zoning Code to reflect best practices that support current residential development trends and will assist residential development by providing more flexibility for future projects; this amendment will also make minor changes and reference corrections within the Zoning Code to provide consistency with these amendments.

Sarah More, Planning and Building Director, presented an overview of the January 2016 Amendments to Title 18 (Zoning) of the Sahuarita Town Code.

Mayor Blumberg opened the public hearing. There were no speakers. Mayor Blumberg closed the public hearing.

MOTION was made by Council Member Murphy, seconded by Council Member Lusk to adopt Ordinance No. 2016-107 and Resolution No. 2016-0451. MOTION CARRIED UNANIMOUSLY.

- 10. Public hearing, discussion and possible adoption of Ordinance No. 2016-108 and Resolution No. 2016-0452, adopting that certain document entitled "The January 2016 amendments to the Rancho Sahuarita Specific Plan," amending the Rancho Sahuarita Specific Plan: 1) rezoning Pod 26, an approximately 66-acre parcel located on the south side of Sahuarita Road between the western town limits (approximately 500 feet west of La Canada) and I-19, from Regional Commercial to Park Industrial; and 2) allowing permitted uses in the Regional Commercial zone to be permitted in the Park Industrial zone, which applies to Pod 26 (described above), Pod 27 (an approximately 155-acre site located on the east side of La Canada, north of El Toro Road, surrounding the landfill), and Pod 7 (an approximately 15-acre site located on the east side of Rancho Sahuarita Boulevard west of the wastewater treatment facility), and repealing all resolutions, ordinances, and rules of the Town of Sahuarita in conflict therewith. (Case No. SA9-15-00001)



Sarah More, Planning and Building Director, presented an overview of the January 2016 amendments to the Rancho Sahuarita Specific Plan.

Mayor Blumberg opened the public hearing. There were no speakers. Mayor Blumberg closed the public hearing.

MOTION was made by Council Member Hicks, seconded by Vice Mayor Bracco to adopt Ordinance No. 2016-108 and Resolution No. 2016-0452. **MOTION CARRIED UNANIMOUSLY.**

11. Public hearing, discussion and possible adoption of Ordinance No. 2016-109, amending the Rancho Sahuarita Specific Plan to remove “Gasoline Service Station” and “Automobile Accessories, Parts and Supplies” from the list of prohibited uses for Pod 37, thereby making those permitted uses, and repealing all resolutions, ordinances, and rules of the Town of Sahuarita in conflict therewith. (Case No. SA9-15-00002)

Sarah More, Planning and Building Director, discussed the removal of “Gasoline Service Station” and “Automobile Accessories, Parts and Supplies” from the list of prohibited uses for Pod 37 of the Rancho Sahuarita Specific Plan.

Mayor Blumberg opened the public hearing. There were no speakers. Mayor Blumberg closed the public hearing.

MOTION was made by Council Member Murphy, seconded by Council Member Lusk to adopt Ordinance No. 2016-109. **MOTION CARRIED UNANIMOUSLY.**

12. Discussion of the 2014-2017 Strategic Plan update.

L. Kelly Udall, Town Manager, summarized the importance of the Strategic Plan as an administrative tool to accomplish the goals and objectives approved by the Council. Teri Bankhead, Assistant to the Town Manager, proposed updates to the 2014-2017 Strategic Plan.

Council Member Murphy gave direction to Mr. Udall and Ms. Bankhead to include the following items in the Strategic Plan: 1) pursuit of one zip code for the Town of Sahuarita in the Economic Development Focus Area; 2) inclusion of a traffic camera surveillance system in the Organizational Effectiveness Focus Area, Goal 2, Identify and Seek Opportunities to Expand and Advance the Use of Technology; 3) add Arizona State University (ASU) to the list of partners in the Economic Development Focus Area, Goal 6, Ensure that Sahuarita’s Present and Future Employers Will Be Able to Cultivate, Retain and Attract the Talent That They Need; and 4) include a partnership with SUSD to provide community art.

Council Member Lusk requested the inclusion of a strategy to promote unity as the town expands in the Quality of Life Focus Area.

Mr. Udall answered questions from the Council. No action was taken.



13. Discussion and possible approval of Contract No. 160027 with CBIZ Benefits & Insurance Services, Inc. to provide full service brokerage services for insurance policies for employee benefit packages in an amount not to exceed \$67,000.00. The term of the contract is for one (1) year with the option to renew for a total of up to five (5) years.

Debbie Bice, Human Resources Director, discussed the proposal process, broker commissions and broker services.

Ms. Bice responded to questions from the Council.

MOTION was made by Council Member Murphy, seconded by Vice Mayor Bracco to approve Contract No. 160027. **MOTION CARRIED UNANIMOUSLY.**

A copy of the presentation was distributed at the meeting.

14. Council and Town Manager Reports and Requests

The Town Manager, Mayor and Council Members reported on current events.

Vice Mayor Bracco requested a future agenda item to discuss the local Global Government Initiative sponsored by the Arizona League of Cities and Towns.

Council Member Lusk requested the Town to sponsor a public seminar, every six months, to brief citizens on local government operations.

Council Member Egbert requested an update on planning efforts to increase the number of sports practice fields.

Mayor Blumberg requested Council to provide L. Kelly Udall, Town Manager and Dan Hochuli, Town Attorney suggested revisions to Town Code Title 2, Administration and Personnel, to be discussed and adopted at future Town Council meetings.

15. Adjournment

Mayor Blumberg adjourned the meeting at approximately 7:49 p.m.



Duane Blumberg
Mayor Duane Blumberg

ATTEST:

Lisa Cole

Lisa Cole, CMC
Town Clerk



CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Meeting of the Town Council of the Town of Sahuarita held on the 25th day of January 2016. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 8th day of February, 2016.

Lisa Cole

Lisa Cole, CMC
Town Clerk
LC:lc

