



## Notice of Public Meeting of the Parks and Recreation Commission

Pursuant to A.R.S. 38-431.02 notice is hereby given to the public that the Parks and Recreation Commission of the Town of Sahuarita will be holding a meeting on May 6, 2015 at or after 6:00 p.m. at Sahuarita Town Hall – Council Chambers 375 W. Sahuarita Center Way, Sahuarita, AZ 85629.

To better serve our community, the Council Chambers is wheelchair accessible. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Town Clerk's Office at 520-822-8801. Requests should be made no later than three working days prior to the meeting to arrange the accommodation.

**May 4, 2016**

### **Notice of Public Meeting of the Parks and Recreation Commission Regular Meeting**

**6:30 p.m.**

**1. CALL TO ORDER**

**2. ROLL CALL**

Chairperson Diane Huckins  
Commissioner Kali Hoenes  
Commissioner Vincent D. Luna  
Commissioner Patti Woolley  
\*Vacancy  
\*Vacancy

**ABSENT**

Vice-Chairperson Sheldon Zatkan

**3. CALL TO THE PUBLIC**

At this time, any member of the public is allowed up to five minutes to address the Parks & Recreation Commission on any issue not already on tonight's agenda. Pursuant to the Arizona Open Meeting Law, at the conclusion of Call to the Public, individual members of the Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be placed on a future agenda, commission member cannot take action on or discuss matters raised in an open call to the public unless the matters are properly noticed for discussion.

**4. COMMISSION DISCUSSION/ACTION REQUEST**

**A. Approval of Minutes, April 6, 2016 Parks & Recreation Commission Meeting**

**MOTION;** I move to approve the April 6, 2016 meeting minutes. **MOTION;** Commissioner Hoenes, **SECOND;** Commissioner Woolley. **MOTION CARRIED.** All in favor.

**B. Update on No Smoking Policy at Anamax Park and Sahuarita Lake Park**

Nathan Lyun and Jasmyne Ronquillo from the Anza Trail SWAT Coalition presented their progress to the Commission of the No Smoking trial at Sahuarita Lake Park and Anamax Park. The Anza Trail SWAT Coalition has partnered with the Waldon Grove SWAT Coalition. On April 26, 2016, they participated in a park clean up where they gathered 45 cigarette butts at the Sahuarita Lake Park, and on May 2, 2016, the Waldon Grove Coalition gathered 717 cigarette butts at Anamax Park. Both SWAT Coalitions are receiving positive feedback from citizens.

**C. Discussion on Current Dog Park Rules with Possible Changes**

Debbie Summers, Parks & Recreation Director requested feedback from the Commission on the new changes to the Dog Park Rules. She advised the Commission on the commercial grade chairs will be distributed at the Dog Park on May 16, 2016. She explained to the Commission, the possibility of putting up no smoking signs along with the dog park rules and chair rules. She briefed the Commission that she will be reaching out to citizens at the dog park to educate the importance of safety. Chairperson Huckins and Commissioner Hoenes volunteered to attend with Ms. Summers. Commissioner Luna sought clarification on the new changes with the dog park rules. Commissioner Luna request Ms. Summers to make one change to the Dog Rules; Aggressive dogs are not allowed inside the park and owners/ handlers must remove their dog at the first sign of aggression.



## Notice of Public Meeting of the Parks and Recreation Commission

Commissioner Luna requested to remove aggressive dogs are not allowed inside the park and to keep Owner/handlers must remove their dog at the first sign of aggression.

Commissioner Luna makes a motion. **MOTION**; I move to approve the recommendations for new dog park rules dated May 4, 2016 with the change of - Owner/handler must remove their dog at the first sign of aggression. **MOTION**; Commissioner Luna, **SECOND**; Chairperson Huckins. **MOTION CARRIED**. All in favor.

### **D. Update on Anamax Fields 4 and 5 Closure Turf Regeneration**

Parks & Recreation Director, Debbie Summers, briefed the Commission that the multi-purpose fields will have the turf regenerated on a rotating basis, starting with Anamax Field 4 and 5. This process will go from June through August, 2016.

### **E. Update on Verizon Wireless**

Debbie Summers briefed the Commission that Verizon and Parks and Recreation are working on the cell tower installation and construction will start on June 3<sup>rd</sup> 2016 and go through July, 2016.

### **F. Parks & Recreation Design Standards Manual- Update**

Debbie Summers provided the Commission with the new Parks & Recreation Design Standards Manual which was prepared by the University of Arizona Capstone Masters students along with Sahuarita staff. Ms. Summers responded to questions from the Commission. Chairperson Huckins suggested to the Commission to take the Manual home to review.

### **G. Vote on Quarterly Employee Recognition Submission**

Chairperson Huckins recommended approving the employee nomination of Adelina Martin for the Parks and Recreation Commission's Employee Recognition Program for the quarter, April through June 2016. Recognition for Adelina Martin will take place at the June 8, 2016, Parks and Recreation Commission meeting.

Chairperson Huckins makes a motion. **MOTION**; I move to approve the employee nomination. **MOTION**; Commissioner Luna, **SECOND**; Chairperson Woolley. **MOTION CARRIED**. All in favor.

### **H. Fiesta Sahuarita- Update & Logo Contest**

Debbie Summers advised the Commission that the deadline for the logo contest is Friday May 6, 2016. Voting will take place in June and recognition will take place in September.

## **5. PARKS & RECREATION DIRECTOR'S REPORT ON CURRENT EVENTS RELATING TO RECREATION PROGRAMS, EVENTS, PARKS AND FACILITIES UPDATES, HIGHLIGHTS AND ISSUES**

- Debbie briefed the Commission on Andres Galbadon's resignation.
- The current Commission member nomination for Parks and Recreation is Sergio Arellano.
- Debbie updated the Commission on their Commission terms and three seats will be expiring. Council Members have received letters to inform them of the each person's term expiration.
- New parks and recreation summer program guide was distributed.
- Sahuarita Triathlon will be May 7-8, 2016.
- STAC event



## Notice of Public Meeting of the Parks and Recreation Commission

- Mariachi Madness is May 7th, 2016 at the Lake Amphitheater
- Martha McSally will be at Town Hall on Monday, May 9, 2016, to participate in Life on the Border, Congressional Field Hearing.
- Arizona Parks and Recreation Association (APRA) Conference in Phoenix Arizona. Debbie encouraged the Commission to attend.

### **6. COMMISSIONER'S REPORT ON CURRENT EVENTS / ACTIVITIES**

Nothing reported

### **7. FUTURE AGENDA ITEMS**

- Approval of Minutes, May 4, 2016 Parks & Recreation Commission Meeting
- Update on No Smoking Policy
- Discussion on sports fields issues
- Update on Verizon Wireless Tower at North Santa Cruz Park
- Parks & Recreation Design Standards Manual- Update
- Fiesta Sahuarita Logo Competition Winner
- APRA Conference in Phoenix Arizona.

### **8. ADJOURNMENT**

Chairperson Diane Huckins called the meeting adjourned at 7:36 p.m. without objections.