



REGULAR MEETING AND STUDY SESSION MINUTES
May 9, 2016

The Mayor and Council of the Town of Sahuarita met in the Town Hall Council Chambers, 375 West Sahuarita Center Way, Sahuarita, Arizona on Monday, May 9, 2016.

1. Call to Order

Mayor Blumberg called the meeting to order at approximately 5:02 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was led by John Bennett, a senior at Sahuarita High School and a member of the Navy Junior Reserve Officers Training Corps (NJROTC).

3. Invocation

The invocation was given by Pastor Bruce Van Sickle of Evangelical Free Church of Green Valley.

Mayor Blumberg suspended the Regular Town Council meeting to commence the Rancho Sahuarita Community Facilities District Board meeting at approximately 5:06 p.m.

Mayor Blumberg reconvened the Regular Town Council meeting with the Roll Call at approximately 5:14 p.m.

4. Roll Call

PRESENT: Council Members Kara Egbert, Melissa Hicks, Gil Lusk, Tom Murphy, Lynne Skelton, Vice Mayor Bill Bracco and Mayor Duane Blumberg

ABSENT:

ALSO

PRESENT: Town Manager L. Kelly Udall, Town Attorney Dan Hochuli and Executive Assistant Leah Cox, Town Clerk Department

5. Presentations

Mayor Blumberg proclaimed May 15-21, 2016 as National Public Works Week.

6. Approval of Agenda

Mayor Blumberg requested to remove Item F from the Consent Agenda.

MOTION was made by Council Member Skelton, seconded by Council Member Lusk to approve the agenda as suggested by Mayor Blumberg. **MOTION CARRIED UNANIMOUSLY.**

7. Call to the Public

There were no speakers.

8. Consent Agenda

- A. Approval of the April 11, 2016 Regular Meeting Minutes.
- B. Approval to purchase one-hundred and twenty (120) new Cisco 8811 Voice-Over IP (VOIP) phones to replace current phones at a cost of \$34,000 from CDW-G.
- C. Approval of Amendment No. One (1) to Contract No. 150072 with Enterprise FM Trust for fleet leasing and management services from April 14, 2016 through April 13, 2017, at an annual cost not-to-exceed \$130,000.
- D. Approval of Cooperative Purchasing Contract No. 170001 with Hill Brothers Chemical Company for chemicals for the Sahuarita Water Reclamation Facility, not-to-exceed \$35,000; commencing July 1, 2016 and terminating August 8, 2017.
- E. Adoption of Resolution No. 2016-0462, amending portions of the Town's Personnel Policy Manual by amending portions of Chapter 1 "General Provisions," by adding language pertaining to controlling authority in the event of conflict with laws and amending language to be consistent with Title 2 of the Sahuarita Town Code.
- F. ~~Adoption of Resolution No. 2016-0464, amending portions of the Town's Personnel Policy Manual by amending portions of Chapter 9 "Leave Times," by amending provisions related to administrative leave time. Item was removed at the request of Mayor Blumberg.~~

MOTION was made by Council Member Skelton, seconded by Council Member Murphy to approve the consent agenda as amended. **MOTION CARRIED UNANIMOUSLY.**

9. Presentation, discussion and possible action regarding the Town Manager's Recommended Budget for Fiscal Year 2017 in the amount of \$50,976,230 and the Capital Improvement Plan for Fiscal Years 2017 through 2021 in the amount of \$17,430,330. This topic will include discussion on all appropriated funds of the Town as follows:

- General Fund
- Highway User Revenue Fund
- Grants and Restricted Sources Fund
- Quail Creek Community Facilities District Fund
- Rancho Sahuarita Community Facilities District Fund
- Capital Infrastructure Improvement Fund



L. Kelly Udall, Town Manager introduced the item and explained the process used to create the FY2017 budget, highlighting important issues.

A.C. Marriotti, Finance Director, presented an overview of the Fiscal Year 2017 Town Manager's Recommended Budget in the amount of \$50,976,230. Mr. Marriotti briefed the Council on the approach used to develop the budget and reported estimated fund balances for the Fiscal Year 2016 budget. Mr. Marriotti explained funding sources and uses and capital outlay and operating expenditures by category and department. He highlighted budget composition and changes from the FY2016 to the FY2017 budget in the areas of personnel, services, supplies, operating capital, and the category of other. He reviewed changes to the general, special revenue (HURF, GARS, QC CFD, RS CFD), CIIF and wastewater funds. Mr. Marriotti further highlighted important policy issues, fund transfers and other areas of interest and provided a five year ending fund balances summary for fiscal years 2016 - 2021. Mr. Marriotti concluded the presentation with a summary of the 2017 – 2021 Capital Plan in the amount of \$17,430,330.

Mr. Udall, Mr. Marriotti and Dan Hochuli, Town Attorney responded to questions from the Council.

Vice Mayor Bracco exited the meeting at 5:45 p.m., and returned at 5:48 p.m.
Council Member Skelton exited the meeting at 5:59 p.m., and returned at 6:02 p.m.
Vice Mayor Bracco exited the meeting at 6:10 p.m., and returned at 6:12 p.m.

A copy of the presentation was distributed at the meeting.

No action was taken on this item.

Mayor Blumberg recessed the meeting for a brief break at approximately 6:53 p.m., and reconvened the meeting at approximately 7:04 p.m.

10. Presentation by the Sahuarita Teen Advisory Council (STAC) on their accomplishments during the 2015-2016 school year.

Keegan Smith, Treasurer, and Macy Mouradian, Historian, from the Sahuarita Teen Advisory Council presented an overview of the 2015-2016 school year and their accomplishments.

Council Member Egbert exited the meeting at 7:05 p.m., and returned at 7:06 p.m.

STUDY SESSION AGENDA

11. Study session regarding a Law Enforcement Officers merit system.

Mayor Blumberg introduced the item as an opportunity for the Town Council to learn more about a Law Enforcement Officers merit system. L. Kelly Udall, Town Manager, stated that



the item was brought forth because discussion of a merit system with the Town Council was important to the Sahuarita Police Officers Association.

Dan Hochuli, Town Attorney, provided a brief overview of the statutes (A.R.S. §38-1001 - 1007) governing the formation of a law enforcement officers merit system. Questions from the Council were answered by Mr. Hochuli and Mr. Udall.

Wendy Petersen, Pima County Human Resources Deputy Director, spoke about Pima County's Merit Council procedures and operations. Ms. Petersen responded to Council questions.

Beverly Murphy, Sahuarita Police Officers Association President, introduced Jim Parks, Executive Director of AZCOPS. Mr. Sparks informed the Council about the different types of systems, benefits and entailments of civil service and merit systems. Mr. Parks and Ms. Murphy responded to comments and questions from the Council.

Mr. Udall expressed appreciation for the opportunity to learn and take interest in doing what is best for the police department and continue operational improvements.

Mayor Blumberg requested Mr. Udall continue to meet with the Sahuarita Police Officers Association and report back to the Council in four months with recommendations on how to improve our processes.

Copies of supporting materials from Wendy Petersen were distributed at the meeting.

Mayor Blumberg recessed the meeting for a brief break at approximately 8:42 p.m., and reconvened the meeting at approximately 8:48 p.m.

CONTINUATION OF REGULAR MEETING

12. Discussion and possible adoption of Resolution No. 2016-0459, authorizing the Town of Sahuarita, to enter into Contract No. 160042, a Memorandum of Understanding between the Town of Sahuarita and the Sahuarita Police Officers Association.

L. Kelly Udall, Town Manager, discussed the changes to the Memorandum of Understanding.

MOTION was made by Council Member Hicks, seconded by Council Member Lusk to adopt Resolution No. 2016-0459. **MOTION CARRIED UNANIMOUSLY.**

13. Discussion and possible adoption of Resolution No. 2016-0463, amending portions of the Town's Personnel Policy Manual by amending portions of Chapter 2 "Wages," by deleting language; and amending portions of Chapter 9 "Leave Times," by amending provisions related to vacation sell-back as a result of negotiations with the Sahuarita Police Officers Association.

L. Kelly Udall, Town Manager briefed the Council on the revisions to the Town's Personnel Policy Manual.



MOTION was made by Council Member Murphy, seconded by Vice Mayor Bracco to adopt Resolution No. 2016-0463. **MOTION CARRIED UNANIMOUSLY.**

14. Council and Town Manager Reports and Requests

The Town Manager, Mayor and Council Members reported on current events.

15. Adjournment

Mayor Blumberg adjourned the meeting at approximately 9:04 p.m.


Mayor Duane Blumberg

ATTEST:

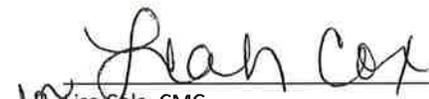

Lisa Cole, CMC
Town Clerk



CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Meeting of the Town Council of the Town of Sahuarita held on the 9th day of May 2016. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 23rd day of May, 2016.


Lisa Cole, CMC
Town Clerk
LC:lc

