



**Parks and Recreation Commission Regular Meeting Minutes
June 8, 2016 at 6:30 p.m.**

The Parks and Recreation Commission met in the Town Hall Council Chambers, 375 West Sahuarita Center Way, Sahuarita, Arizona on Wednesday, June 8, 2016.

1. Call to Order

Chairperson Diane Huckins called the meeting to order at approximately 6:30 p.m.

2. Roll Call

PRESENT: Commissioners Kali Hoenes, Patti Woolley, Sergio Arellano, Vice-Chairperson Sheldon Zarkin and Chairperson Diane Huckins

ABSENT: Commissioner Vincent D. Luna

ALSO

PRESENT: Debbie Summers, Parks and Recreation Director and Laura Parkin, Parks and Recreation Senior Office Assistant

3. Call to the Public

There were no speakers.

4. Commission Discussion/Action Request

A. Approval of Minutes, May 4, 2016 Parks & Recreation Commission Meeting

MOTION was made by Vice-Chairperson Zarkin, seconded by Commissioner Woolley, to approve the May 4, 2016 Parks & Recreation Commission meeting minutes.

MOTION CARRIED UNANIMOUSLY (Commissioner Luna absent).

(Item was immediately considered after Item A, originally item F)

F. Employee Recognition Program Presentation



Debbie Summers, Parks and Recreation Director, presented Adelina Martin, Recreation Program Administrator, with the PR Commission employee of the quarter award.

B. Update on the No Smoking Policy at Anamax Park & Sahuarita Lake Park

Ms. Summers gave an update, no action was taken.

C. Discussion on Sports Field Issues

Ms. Summers reported that both multipurpose fields at Anamax Park were closed through September for turf regeneration. Future notices to the public will be provided a year in advance at the projected turf regeneration location. No action was taken.

D. Update on Verizon Wireless Tower at North Santa Cruz Park

There were no updates due to Verizon Wireless' lack of FCC license for the North Santa Cruz Park location. Item was moved to the meeting of August 3, 2016.

E. Parks & Recreation Design Standards Manual-Discussion/Update

Ms. Summers explained the updated language and modifications made to the Parks & Recreation Manual in order to reduce redundant language. The goal is to present the proposed changes to Mayor and Council in 6 months.

G. Vote on Winner of the Fiesta Sahuarita Logo Contest Submittals

The Commission reviewed the submissions and unanimously voted by secret ballot, on Jazmine Lira's, student at Continental School, design as the winner for Fiesta Sahuarita's 2017 logo contest.

H. Arizona Parks & Recreation Association Conference Attendance

Ms. Summers invited the commission members to the Arizona Parks and Recreation Association conference and requested attendance confirmation from each commissioner by the end of June.

5. Parks & Recreation Director's Report on Current Events Relating to Recreation Programs, Events, Parks and Facilities Updates, Highlights and Issues.



The commission was provided with an updated Parks & Recreation Commission table of contents page and a copy of the Copper Point development layout. Red, White and Boom, and Canoe Day flyers were also provided.

6. Commissioners Reports on Current Events/Activities

There were no commissioners' reports on current events and activities.

7. Future Agenda Items

Ms. Summers reminded the commission there would be no meeting in July and that the next scheduled meeting was August 3, 2016 at 6:30 p.m. She announced the following future agenda items:

- SWAT will give input on the no smoking policy.
- Discussion regarding the Parks & Recreation Design Standards Manual.
- Status of the Tohono O'Odham grant application.
- Discussion regarding the surface of the tot lot at Anamax Park with a projected cost of \$22,000.
- Announcements regarding the grand opening for Quail Creek Park.

8. Adjournment

Chairperson Huckins adjourned the meeting at approximately 8:11 p.m.