

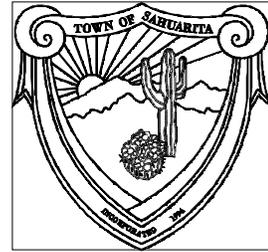
Town of Sahuarita

375 W. Sahuarita Center Way

Sahuarita, Arizona 85629

520-822-8866

<http://www.sahuaritaaz.gov>



Model Wall Submittal Checklist

The following items are required and submittals must be complete before accepted for review.

For current codes and amendments please visit our website at: <http://sahuaritaaz.gov/buildingsafety>.

- Completed Town of Sahuarita Permit Application**
 - Permit application can be found online at <http://sahuaritaaz.gov/buildingsafety>
 - Sign and date the application
 - Plan check fee must be paid at time of submittal
- 2 Copies of Drawings**
 - Wall Sections
 - Footing Details
 - Elevations, if applicable
- 2 Copies of Structural Calculations (Gravity and Lateral)**
- 1 Copy of Soils Report**, if structural calculations reference a soils report
- Completed Contractor Form**
 - Provide contractor's/subcontractor's license number and Sahuarita business license number
 - Any business doing work in the Town of Sahuarita requires a business license. There is currently no cost for a business license. Please contact the Clerk's office at 520-822-8801 for further assistance.

Note:

- The Town of Sahuarita Planning and Building Department must approve the Model Wall Plan before a wall permit will be issued.
- Masonry or concrete walls 6 feet high or less which do not retain earth and fences 7 feet high or less do not require a building permit but do require a zoning clearance. Please contact Planning & Zoning at 520-822-8855 for further assistance.
- Any retaining wall with a wall located on top requires a permit.
- Retaining walls that measure 4 feet or less from the bottom of the footing to the top of the wall do not require a permit.
- Owner/applicant/contractor is responsible for verifying location of property lines. Failure to do so may require the wall to be moved at owner's expense.