

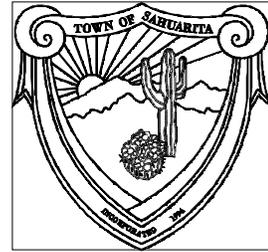
Town of Sahuarita

375 W. Sahuarita Center Way

Sahuarita, Arizona 85629

520-822-8866

<http://www.sahuaritaaz.gov>



Photovoltaic Submittal Checklist

The following items are required and submittals must be complete before accepted for review.

For current codes and amendments please visit our website at: <http://sahuaritaaz.gov/buildingsafety>.

- ❑ **Completed Town of Sahuarita Permit Application**
 - ❑ Permit application can be found online at <http://sahuaritaaz.gov/buildingsafety>
 - ❑ Property owners email address is required
 - ❑ Sign and date the application
 - ❑ Plan check fee must be paid at time of submittal
- ❑ **2 Copies of Drawings** (minimum 11 x 17)
 - ❑ Site plan
 - ❑ Roof plan showing the PV array grouping, if applicable
- ❑ **2 Copies of Structural Load Analysis by an Arizona Registrant OR PV Roof Uplift Calculator**
- ❑ **2 Copies of PV Standard or Micro Inverter Calculator**
- ❑ **2 Copies of One-Line/Three-Line Diagram**
- ❑ **2 Copies of Electrical Panel Schedule**, if applicable
- ❑ **2 Copies of Manufacturer's Specifications for Equipment**
 - ❑ Inverters, modules, racking systems, etc.
- ❑ **Completed Contractor Form**
 - ❑ Provide contractor's/subcontractor's license number and Sahuarita business license number
 - ❑ Any business doing work in the Town of Sahuarita requires a business license. There is currently no cost for a business license. Please contact the Clerk's office at 520-822-8801 for further assistance.

Note:

- Roof mounted equipment shall have a distribution weight load of not more than 4 lbs./square foot and less than 45 lbs. point load per attachment. If these numbers are exceeded, a signed and sealed structural design analysis will be required.
- If photovoltaic panels extend above the roof, provide elevation showing panel height.