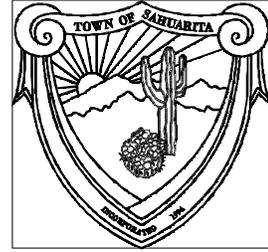


Town of Sahuarita

375 W. Sahuarita Center Way
Sahuarita, Arizona 85629
520-822-8866
<http://www.sahuaritaaz.gov>



Single Family Residence from Model Plan Submittal Checklist

The following items are required and submittals must be complete before accepted for review.

For current codes and amendments please visit our website at: <http://sahuaritaaz.gov/buildingsafety>.

- Completed Town of Sahuarita Permit MODEL Application**
 - Permit application can be found online at <http://sahuaritaaz.gov/buildingsafety>
 - Submittals may be emailed to buildapps@sahuaritaaz.gov
 - Sign and date the application
 - Plan check fee must be paid at time of submittal
- 2 Copies of Site Plan (minimum 8½ x 11)**
 - Site area square footage must be shown
 - Provide the nearest upstream manhole elevation, the finish floor elevation and state if a backwater valve is required or not on the plot plan.
 - For all lots that are not mass graded, the following is required:
 - Show grading limits
 - Show total grading square footage of all improvements.
 - A Type I Grading Permit (including permit checklist items) is needed if the development envelope is 14,000 square feet or greater; or for clearing, brushing or grubbing of an area of less than 14,000 sq ft. Submit drawings directly to Public Works for grading plan approval.
 - Sidewalks and driveways must be shown. Indicate square footage
 - Setbacks, easements and site visibility triangles must be marked on all sides of property
- Pima County Sewer Card**, if connected to Pima County's sewer system
- Copy of Contractor's Bond Certificate if over \$50,000 construction cost**
- Completed Contractor Form**
 - Provide contractor's/subcontractor's license number and Sahuarita business license number
 - Any business doing work in the Town of Sahuarita requires a business license. There is currently no cost for a business license. Please contact the Clerk's office at 520-822-8801 for further assistance.

Note:

- Model plan permit must be approved by the Town of Sahuarita Planning and Building Department before a site plan permit will be issued.
- Model homes for public viewing requires an approved model complex site plan. Please contact Planning & Zoning at 520-822-8855 for further assistance.
- If special inspections are required, the special inspection registrant must be on the Town of Sahuarita's approved list.
- Fire sprinklers will be required if residence exceeds 3600 square feet (includes living, garage and porches enclosed on three sides).
- Prior to the first home or model home being permitted for a subdivision, verification of grading permit and discharge authorization will need to be reviewed and confirmed by Public Works. Please contact Public Works at 520-344-7100 for further assistance.