



Sahuarita Lake Access Request Form

Type of Event:

EVENT ORGANIZER INFORMATION

Organizer/Responsible Party:	
Mailing Address:	City/Zip:
Phone (Daytime):	Phone (Cell):
Email Address:	Nonprofit ID#:
Will the organizer be present at the event and in charge of the event at all times? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If No, who will be the contact for your event:	

SAHUARTIA LAKE PARK RENTAL INFORMATION

Date of Event:	Times (as published):
Proposed Location: <input type="checkbox"/> Sahuarita Lake <input type="checkbox"/> Sahuarita Lake Park Amphitheater <input type="checkbox"/> Sahuarita Lake Park Gazebo (North) (select all that apply) <input type="checkbox"/> Sahuarita Lake Park Gazebo (South)	
Brief Description of Event:	Estimated Event Attendance: <i>Anticipated attendance over 100 constitutes a special event and nullifies this form.</i>
Electricity Needed: <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(Only Available at Sahuarita Lake Park Amphitheater)</i>	# of hours electricity is needed:
Insurance Required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No *Town of Sahuarita must be named as additionally insured up to \$1,000,000.00	Will Lifeguards be present: <input type="checkbox"/> Yes <input type="checkbox"/> No
Will this event be advertised? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(If yes, please specify what type of advertising ex. Green Valley Newspaper, Mailer, & signs around town).</i>	
Food Services: <i>(Company & equipment being used)</i>	Health Permit Required? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(All food vendors must obtain a health permit from Pima County.)</i>

EVENT COMPONENTS (*require additional form & fee)

<input type="checkbox"/> Water Access* <input type="checkbox"/> Canoes <input type="checkbox"/> Life Jackets <input type="checkbox"/> Kayak <input type="checkbox"/> Boats with electric motors (No gas allowed) <input type="checkbox"/> Hard bottom inflatable boats	<input type="checkbox"/> First Aid <input type="checkbox"/> Electricity at Amphitheater* <input type="checkbox"/> Portable Restrooms <input type="checkbox"/> Hand Washing Facilities <input type="checkbox"/> Tents/Canopies* <input type="checkbox"/> Signage/Banners*	<input type="checkbox"/> Concert/Live Music <input type="checkbox"/> Vendors <input type="checkbox"/> Mobile Food Vendors* <input type="checkbox"/> Food Vendors <input type="checkbox"/> Other _____
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This permit is valid the day of the event ONLY. Expiration occurs upon the conclusion of the event. Hours may be restricted. Town and Community Events take precedence over any permit issued. If any unforeseen circumstances occur and/or permittee fails to meet the requirements the Town has set forth, the Town of Sahuarita shall have the right to control, cancel or stop the event in progress. The sponsor or responsible party agrees to indemnify and hold harmless the Town of Sahuarita, its officers, employees, and agents from and against all loss, costs, expenses, including attorney's fees claims, suits and judgments, whatsoever in connection with injury to or death of any person or persons of loss of damage to property resulting from any and all operations performed by the sponsor, its officers, employees, and agents under any of the terms of this special event permit.

I understand that access to Sahuarita Lake requires all youth 12 and under to wear a life jacket while in the watercraft. _____ (Initials)
 I understand that access to Sahuarita Lake requires each individual, 13yr and up, to carry a life jacket in the watercraft. _____ (Initials)

The Town of Sahuarita Parks & Recreation Department is not responsible for notifying sponsor or responsible party of other events or usage of facilities in the park after issuance of permit.

In case of a non-emergency problem please call: 520-445-7850 please leave a detailed message if you do not get an answer and someone will return your call ASAP.

I accept and understand all conditions with my signature below.

Signature: _____ (Responsible Party) Date: _____

THIS PERMIT APPLICATION, ALONG WITH ALL OTHER REQUIRED PERMITS MUST BE RECEIVED IN COMPLETE FORM AT LEAST 7 DAYS PRIOR TO THE EVENT DATE.

****For Official Use Only****

Approved Date

Permit Expiration Date

Town Official Approval Signature

Amount Due