



375 W. Sahuarita Center Way

Sahuarita, Arizona 85629

520-822-8866

<http://www.sahuaritaaz.gov>

EZ PERMIT – Residential Plumbing Submittal Checklist

TO BE USED FOR – **RESIDENTIAL PLUMBING/GAS EZ PERMIT APPLICATIONS**– SUBMITTED BY
HOMEOWNERS

The following items are required, and submittals must be complete before being accepted for review.

Submit a complete Application request via e-mail

- ❑ Contact the Community Development Department, Building Safety subdivision via email to buildapps@sahuaritaaz.gov
Include in the subject line of the e-mail “EZ PERMIT - Application Residential Plumbing ” followed by the property address.
Include in your email the Completed Home Owner/ Applicant Information Form.
Signed and dated.

OR

- ❑ Submit your electronic form via [EZ Permit Application](#).

Attach to your email or electronic form the following Documents (PDF format only)

- ❑ Plumbing Residential EZ Permit Form – filled out.

The following items must also be included

- ❑ Length and Depth of Gas run.
- ❑ Type and size of pipe.
- ❑ List each item the gas line will feed and BTU’s.
- ❑ Submit a Site Plan showing where everything is located.

A \$120 fee (plan check and intake) must be paid for the application to be deemed complete and for the plan review to begin. The fee will be invoiced once the received information is complete. You will be notified via email; payment can be made online or over the phone.

Notes:

- Upon approval, the remaining fees will be invoiced. Once they are paid, your permit and approved documents will be emailed to you.
- Once the work is completed, request to schedule your inspections via email or phone call.
- A printed copy of the permit and approved documents must be on-site upon inspection.