



TOWN OF SAHUARITA

Community Development

375 W. Sahuarita Center Way

Sahuarita, Arizona 85629

520-822-8866

<http://www.sahuaritaaz.gov>

## **EZ PERMIT – Water Heater Like for Like Submittal Checklist**

TO BE USED FOR – **RESIDENTIAL LFL MECHANICAL EZ PERMIT APPLICATIONS**– SUBMITTED BY  
HOMEOWNERS

**The following items are required, and submittals must be complete before being accepted for review.**

### **Submit a complete Application request via e-mail**

- ❑ Contact the Community Development Department, Building Safety subdivision via email to [buildapps@sahuaritaaz.gov](mailto:buildapps@sahuaritaaz.gov)  
Include in the subject line of the e-mail “EZ PERMIT - Residential Water Heater LFL” followed by the property address.

OR

- ❑ Submit your electronic form via [EZ Permit Application](#).

### **Attach to your email the following Document (PDF format only)**

- ❑ Completed Home Owner/ Applicant Information Form. Signed and dated.  
\*This form is not needed when submitting an electronic form.

### **The following items must also be included**

- ❑ List existing equipment.
- ❑ Submit the spec sheet for the new equipment.
- ❑ List that it is a like-for-like.
- ❑ Submit a simple site plan showing the location of equipment in the house.

A \$120 fee (\$80 for the Plan Check Fee and \$40 for intake) must be paid for the application to be deemed complete and for the plan review to begin. The fee will be invoiced once the received information is complete. You will be notified via email; payment can be made online or over the phone.

**Notes:**

- ❑ Upon approval, your permit and approved documents will be emailed to you.
- ❑ Once the work is completed, request to schedule your inspections via email or phone.
- ❑ A printed copy of the permit and approved documents must be on-site for inspection.