

A decorative graphic consisting of two overlapping, wavy, curved bands. The top band is a vibrant lime green, and the bottom band is white. They curve from the left side towards the right, creating a sense of movement and flow.

TOWN MANAGER'S REPORT

November 2025

CONTENTS

NEW EMPLOYEE SPOTLIGHTS 3
DEPARTMENT HIGHLIGHTS 4
CAPITAL IMPROVEMENT PROJECTS 14
PROJECT FOLLOW-UP 17
APPENDICES 19



NEW EMPLOYEE SPOTLIGHTS

We are excited to welcome the following new employees into our ranks!!



Lawrence Stoner
WWTP Operator
Public Works
Hire Date 10/20/2025



Luis Leal
Maintenance Worker
Public Works
Hire Date 10/20/2025



Shelly Hampton
Accounting Supervisor
Finance
Hire Date 11/3/2025

SERVICE MILESTONES

There are no service milestones in the month of November.



DEPARTMENT HIGHLIGHTS

What follows is a summary of work completed in the past month by individual departments.

POLICE DEPARTMENT

NATIONAL ASSOCIATION FOR LEGAL SUPPORT PROFESSIONALS



Quality Assurance Specialist Debbie Sutton attended the **National Association for Legal Support Professionals (NALS)** conference in Mobile Alabama this past September. This two-and-a-half-day conference included continuing education sessions from the daughter of Professional Football player and star Kenny Stabler. She talked about being a talent agent in the NFL, UFL, NIL, and CBA, Artificial Intelligence, Canine court support for victims and witnesses, and Social media, just to name a few.

Debbie has been a national Board member for four years and has learned legal skills and leadership skills from being a member of NALS.



TRUNK OR TREAT EVENTS



At the end of October, SPD participated in two Trunk or Treat events (The Villas at Green Valley and Continental Elementary School). We enjoyed spending time with our community and seeing everyone's Halloween costumes. Below are a few photos taken from the events.



MUNICIPAL COURTS

MOCK TRIAL – WRIGHTSON RIDGE ELEMENTARY



On November 13th, 2025, 58 fifth graders had the opportunity to visit the Courthouse, they rotated from the mock trial at the courthouse to a mock Town Council meeting at the TC chambers with **Mayor Murphy**. The students had a great experience, **Town Prosecutor Rona Creamer** and **Town Magistrate Maria Avilez** helped



guide the kids during the mock trial. Each student left with a gavel shaped pencil and a copy of *The Family Circus Visits the Courts*® comic book, a quick guide to help them learn about Arizona courts.



CONGRATULATIONS

Luis Araiza, Court Security Officer, celebrated his 3rd work anniversary with the Court!

TOWN MANAGER

2025 ICMA CONFERENCE



Beth, Anna, and Doris attended the **2025 ICMA conference** in Tampa. At the conference, Beth received the ICMA Local Government Excellence Award for Career Development. This award goes to an outstanding local government administrator who has made a significant contribution to the career development of new talent in professional local government management.



SRFD FIRE EXTINGUISHER TRAINING



On October 20 and October 21, the **Santa Rita Fire District** conducted **fire extinguisher training** for all Town employees. The turnout was great, with approximately 40 employees participating. Thank you to the Santa Rita Fire District for providing this valuable training!

TOWN CLERK

ELECTION OFFICER CERTIFICATION RECEIVED



Deputy Town Clerk, Mark Felix, recently completed the **Arizona Secretary of State's Election Officer Certification Program**, as required under A.R.S. § 16-407. The program includes a week-long training on the legal, technical, and administrative responsibilities of election administration, followed by a 100-question exam—Mark earned a score of 90%.

To maintain certification, municipal clerks attend mandatory recertification training in odd-numbered years. Topics covered included election laws and litigation, ballot processing, information security, voter registration systems, accessibility requirements, and canvass and audit procedures.

This certification strengthens the Town's commitment to secure, accurate, and transparent elections. Congratulations, Mark!



INFORMATION TECHNOLOGY

PIMA COMMUNITY COLLEGE (RSOC)

 **Ron Bishop** was asked to speak at **Pima Community College (PCC) East Campus** on behalf of opening the regions first Security Operations Center (RSOC). The Town, along with Pima and Santa Cruz County have been part of a pilot project began by PCC, the University of Arizona and the Arizona Department of Homeland Security last year. The program allows students to monitor security alerts for the Town and assist in investigations. The program gives valuable experience to students in their cybersecurity career path. Governor Katie Hobbs was present at the ceremony.



TECHNICAL TRAINING

 **Daniel Ortega** attended **VMWare Day** hosted by Sentinel Technologies at the Culinary Dropout School located in Phoenix. VMware Day is held every year to familiarize vendors and customers with product and service offerings available from Broadcom.



PARKS, RECREATION & COMMUNITY SERVICES

DIRECTOR AND ADMINISTRATIVE UPDATES

FY27 Department Planning: As a department we are taking the year to improve operational efficiencies, doing some planning projects such as a Field Management Plan, a Public Art Plan and our requests for funding this year will complete these activities.

Dog Parks: The department is starting the process of updating dog park rules and operations which will begin with a community survey in December, followed by a review and recommendations to the Parks & Recreation Commission prior to updates to Council.

Nicole: made meaningful contributions across several projects this month. She supported the retention policy review with the Clerk's Office while managing a high volume of SEPA applications. She also assisted with developing a new contract for El Tour de Tucson, partnered with Viridiana to update the vendor master document.

Customer Service Specialists spent time reaching out to local businesses to help build more community connections. Tiffany coordinated and facilitated a table at Copper View's Open House where her and Natalia were able to chat with families and share information about Parks & Recreation's programs. Additionally, our CCS's are continuing to manage rentals, assisting with program registrations, and well as coordinating having Krista dress up as SPIKE at Copper View for Halloween. Her upcoming SPIKE location will be at Continental for their awards ceremony.

Marketing & Communications: Marketing efforts this month included photo and video coverage of Fall Break Camp and the Teen Basketball Tournament, continued Winterfest promotions through ads, banners, social



posts, and swag designs, and ongoing Playground POV reels. Additional projects included Open Gym signage, development of a new program request form, and collaboration with other departments on materials such as an animal services magnet.

PARKS UPDATES

 **Anamax Rec Center Parking Lot/Parks Maintenance Yard Expansion:** PSOMAS is finalizing the Development Plan for these two projects. Once completed, we will be submitting them to CD for discussion and approval, as well as getting the quote for the potential add-alt pickleball courts at Anamax Park. Dylan has reviewed the current plans and has provided some initial comments back to PSOMAS for changes ahead of submittal, but the plans are looking good so far.

 **Man in the Maze Disc Golf:** Parks is working with our mining partners to secure dates for delivery of the donated items. We have had some movement on these items recently, so we are hopeful of completing this project very soon. Once completed, we will be having a small grand opening ceremony prior to opening the course to the public.

EL Tour: 4 Parks Maintenance staff will be assisting with El Tour this year, aiding traffic control by operating pickle switches with SPD officers and rangers

RECREATION UPDATES

 **Carve N' Sip** was held on October 24th, and we had 14 participants, who created some one-of-a-kind carvings. Our next N' Sip will be on 11/21; there's still time to register for Lego N' Sip!

 **CPR training** was held on 11/4 and 11/6. In total, 19 staff members of Parks and Recreation and Public Works obtained their CPR certificates. Special thanks to SRFD for leading these courses.

EVENTS UPDATES

 **Zombie Color Crawl** was held on October 4, which brought families and runners out for a festive and spirited evening. Participants enjoyed colorful race elements along the route, including staff and volunteer “zombies” who helped create an engaging and memorable experience. Feedback was very positive, and we look forward to building on this new tradition.

On October 7, the Events Team supported the Sahuarita Police Department’s **National Night Out**. This well-attended event highlighted public safety, neighborhood connection, and community engagement. We were proud to support SPD in delivering this successful program and look forward to continuing this partnership in future years.

 **Sahuarita Sunset Market** returned on October 10 with our special partnership with the Children’s Entrepreneur Market. The event welcomed 50 youth vendors ages 5–17 selling their own handmade goods, along with four local food vendors. Performances by youth musicians added to the atmosphere, and the event was extremely successful, continuing strong momentum from previous collaborations.



Planning for Winterfest continues at full speed. All vendor spaces are fully booked with growing waitlists, and staff are finalizing entertainment, attractions, and operational logistics. We are continuing to utilize OnePlan mapping software



and coordinating closely with public safety partners through upcoming operations meetings to ensure a safe and polished event.

CONGRATULATIONS

- Happy Birthday to Joshua Blacketter on 11/12, Ruth Olivas on 11/15, and Olivia Velez on 11/16!
- **Kudos** to Elijah for his positive attitude, attention to detail and his willingness to help whenever it's needed!
- **Congrats** to the Parks and Recreation Team for winning the Costume Contest!!



PUBLIC WORKS

STREETS AND TRAFFIC OPERATIONS DIVISION



Community Engagement and Public Health Monitoring: Community involvement remained strong in October 2025. A total of **10 successful cleanups** were organized throughout the month, bringing together 48 dedicated volunteers. This impressive effort resulted in the donation of 64 hours of service, valued at an estimated \$1,441.28. Our volunteers collected 62 bags of trash along with miscellaneous large items, making a visible difference in the cleanliness of our shared spaces. Separately, Troop 247 completed an Eagle Scout Community Service Project. Eight volunteers donated 144.5 hours of service (valued at an estimated \$3,254.14) to paint beautiful murals on traffic signal cabinets at two key intersections: Nogales Highway & Calle Arroyo Sur, and Old Nogales Highway & Quail Crossing Boulevard.

The department also concluded its weekly mosquito trapping on October 25th as part of our ongoing public health monitoring program.



Streets Division Update: The Streets Division focused heavily on road and shoulder maintenance and launched a major pavement preservation initiative. Crucial road shoulder maintenance was performed on East El Toro Road and South La Villita Road, which included machine grading to smooth out berms and creating channels to ensure water easily flows into existing washes, enhancing drainage and safety.

A significant improvement was made to a section of Old Nogales Highway by adding mixed material, machine grading, watering, and compacting the shoulder. This effort created a smooth, safe transition between the roadway and the shoulder for easier merging. Furthermore, the department performed essential wash maintenance along West Duval Mine Road North of La Canada by cutting and clearing trees and shrubs.

The Town successfully initiated its in-house crack seal operation in Rancho Sahuarita neighborhoods, applying approximately 5,000 lbs of asphalt crack sealant to prolong the life of the roadways. Finally, the first phase of pavement preservation for Nogales Highway began, with approximately 1,800 linear feet of potholes milled and patched over. This is the initial step for this segment, with crack and chip seal scheduled as the next phases. Separately, a contractor removed and replaced 32 raised or lifted sidewalk panels to improve pedestrian safety.

Fleet Division Update: The Fleet Division maintained the reliability of the Town's vehicle and equipment assets. The team successfully performed 30 different vehicle tasks on Town vehicles, which included both necessary repairs and essential preventative maintenance tasks. In addition to the vehicle fleet, the team



also performed preventative maintenance and repairs on small gas engine equipment, ensuring all operational gear remains functional and ready for deployment.



Traffic Signal and System Operations: Signal system improvements continued at the intersection of Duval Mine Road and Alpha Road, where Next Generation Electrical completed loop installation for signal detection. As part of the U-Haul Project close-out, the assigned contractor finalized striping for road markings at the same location. Preventive Maintenance Inspections were conducted on all traffic signal cabinets, and intersection light inspections were completed Town-wide.

A persistent issue with the lighting infrastructure on the east side of Quail Crossing south of Nogales Highway prompted extensive troubleshooting. Despite potholing in multiple areas, the pullbox and conduits remain undiscovered. To advance resolution, staff initiated the quote process for installation of a new pullbox and conduit from the southeast corner of the intersection, with proposals requested from Next Generation Electrical, Mountain Power, and KE&G. No emergency call-outs were reported this month.

WASTEWATER OPERATIONS

Wastewater operations ran smoothly in October 2025, highlighted by a strong commitment to regulatory compliance; the quarterly SMRF (Self-Monitoring Report Form) was submitted to ADEQ on October 30, 2025, with no deficiencies reported and all sample results in compliance. Daily treatment averaged 0.945011 million gallons (MGD) of influent. The majority of this, 0.931868 MGD, was routed to the basins, with the remaining 0.013143 MGD utilized for reuse.

Routine maintenance was completed on key infrastructure:

- The contractor Propipe completed the thorough cleaning of 1,417 linear feet (LF) of sewer lines and performed Closed-Circuit Television (CCTV) inspection on an additional 1,817 LF.
- Empire completed a maintenance service on the plant's emergency backup generator.
- Trojan replaced all MCB boards on the new UV system during the week of October 20th. These new boards are anticipated to be more reliable than the previous version.

The team also strengthened its operational and technical capacity:



- Sergio Valenzuela successfully passed his Grade 1 wastewater operator treatment certification on October 2, 2025.
- Lawrence Stoner started as a new Wastewater Operator on October 20, 2025.
- The re-rate plant expansion close-out documents and As-builts were officially turned over by Westland Resources.
- The site supports services contract was approved for Wunderlich Malec on October 27, 2025, who will provide SCADA support services.

WASTEWATER BILLING

Monthly Report – October 2025

- **New Builds:** 31 new builds were completed
- **Billing Activity:** New charges of \$493,567 were billed to 7,214 residential and commercial accounts
- **Late Fees:** Late fees were issued to 813 active customers totaling \$8,730
- **Collections and Intercept Program:** 9 accounts were sent to a third-party collection program in the amount of \$3658



SOLID WASTE PROGRAM



The Solid Waste team is intensely focused on **resident engagement** and **education** to ensure a smooth transition and promote effective recycling habits across the community. A major ongoing effort involves tackling the remaining "no contact list," which currently includes approximately 600 residents. Staff are working diligently to reach these households, ensure they are fully informed about the program, and address any barriers to participation. This targeted outreach is critical for maximizing the success and efficiency of the overall solid waste management program.

In addition to direct engagement, key educational resources will soon be distributed widely. The team is preparing to deploy door hangers and cart tags beginning on December 1, 2025. These materials will serve as vital reminders and instructional guides for residents on proper cart usage and acceptable recycling practices. Furthermore, staff are currently developing Inspection Notice Cards specifically designed for direct communication with residents following cart audits, which will help create good customer usage and habits by clearly illustrating areas for improvement. These recycle cart audits are actively underway, allowing the team to have personalized discussions and provide hands-on assistance to residents, alongside performing general resident engagement and assistance with account and service issues.

Looking ahead, the team has two significant events scheduled to build support and community involvement. Members of the Council are scheduled to conduct a visit to the Materials Recovery Facility (MRF) on both December 1st and December 16th, 2025. These visits are designed to provide Council members with firsthand insight into the regional waste processing operations and inform future decisions regarding the program. Following this, the team is already planning for a community outreach opportunity at the One Stop Event scheduled for January 10, 2026.

DEVELOPMENT/CONSTRUCTION



Construction activity continued across several key projects in the community. Regarding the U-Haul project, all ROW-related work has been successfully completed, and Public Works anticipates receiving a request for the full release of their PIA in November. At Quail Creek II Unit 39, crews are actively working on the installation of the sewer lines for the subdivision. In Rancho Sahuarita - Entrada del Toro phase 9C South, paving was completed in early November, and the corresponding PIA closeout is expected to be processed in December. For the significant Rancho Sahuarita Boulevard at UPRR crossing, Union Pacific (UPRR) has confirmed with staff that their crew will arrive on site in December (which is consistent with previous estimates). Once UPRR completes their necessary work, construction of the roadway itself will finally begin.

The GIS team remains focused on supporting both internal and interagency needs. Work continues on the development of an online map for pavement preservation. The Fiscal Year 2026 (FY 26) projects have now been incorporated into the map, and it is scheduled for distribution in late November. Additionally, the team continues to provide valuable GIS assistance to the Santa Rita Fire District (SRFD) for their operational needs. In a related item, the SRFD sponsored Christine Wiggins to attend the Arizona Fire and Emergency Management Meet-Up GIS conference in Sedona, AZ, reflecting a commitment to leveraging geographic technology across agencies.

FACILITIES

The Facilities team has completed and advanced several key operational and financial reporting tasks to ensure smooth management of Town assets and services.

Financial Reporting and Cost Allocation: The team successfully submitted the **Cartegraph September 2025**



Cost Allocation reports for processing. These reports are essential for accurately tracking expenditures and allocating costs across departments and projects within the Town's system.

Contract and Agreement Management: Progress was made to secure necessary contracts for ongoing operations and security:

- The renewal of the Climatec Agreement (Contract 240037) for the Wastewater Complex Fire monitoring was finalized and routed for signatures, ensuring continuous security and safety surveillance at the facility.
- The department formally requested an amendment to the Shive-Hattery contract (Contract 230048), which relates to planning and design services

COMMUNITY DEVELOPMENT

COMMUNITY OUTREACH

Larry Myers, Assistant Planner, was elected to the Arizona Planning Association Southern Section Board as Member at Large. In this capacity, Larry will represent planners across southern Arizona in bringing professional development content to the region. Congratulations, Larry!



Town of Sahuarita Building Safety staff met with **Santa Rita Fire District Prevention staff** for a quarterly all-hands meeting in which the group discussed egress requirements of the 2024 International Fire Code. These meetings exemplify the strong working relationship between the Fire District and the Town of Sahuarita.



LEARNING OPPORTUNITIES

Andrew Parkin, Acting Building Safety Manager, had the opportunity to attend the 2025 ACMA NextGen Leadership Conference in Scottsdale. It was a full day of insightful sessions focused on leadership, budgeting, and career development in local government. Sessions included: Leadership Excellence in Local Government, Local Government Budgeting, Toolbox for Tomorrow's Leaders, and From Analyst to Executive.

Andrew Parkin, Acting Building Safety Manager, earned an **International Code Council certification in Commercial Plumbing Inspection**. This new certification combined with his Residential Plumbing Inspection certification has earned Andrew the designation of P5 Plumbing Inspector, demonstrating a well-rounded knowledge of both residential and commercial plumbing applications. Congratulations, Andrew!



ECONOMIC DEVELOPMENT & PUBLIC AFFAIRS

AAED ENTREPRENEURSHIP & SMALL BUSINESS ACADEMY COURSE

Economic Development & Public Affairs Director Victor Gonzalez served as a featured speaker in the **AAED Purple Academy's Entrepreneurship and Small Business course**, sharing insights on local business support, municipal tools, and Sahuarita's Grow in Sahuarita initiative. His participation helped showcase the Town's leadership role in fostering a supportive ecosystem for entrepreneurs. Additionally, EDPA staff member Alex Magallanes completed the course as part of his professional development toward earning the AZEDPro designation. Their involvement reinforces the department's commitment to continuous learning and advancing best practices in economic development.



Arizona Association for Economic Development

GROW IN SAHUARITA BUSINESS COACH SPOTLIGHT

Stephanie Renée Bermúdez is an entrepreneur, strategist, and cross-border ecosystem builder who provides entrepreneurial and small-business development services for the Town of Sahuarita's Grow in Sahuarita program. With more than 15 years of experience in economic and workforce development, she specializes in guiding early-stage and growing businesses through marketing, operations, financial management, and strategic planning. She offers customized one-on-one coaching, helping local entrepreneurs address challenges, strengthen their business models, and prepare for long-term growth. As Founder of Startup Unidos, she brings a unique binational perspective that emphasizes cultural fluency, resource connectivity, and community-centered economic development, making her a key asset to Sahuarita's entrepreneurial ecosystem.



PUBLIC AFFAIRS IN DC



Town Public Information Officer Hailee Tavoian attended the national **ICON conference** for Public Relations Professionals in October. Sessions included writing for public officials, storytelling across mediums, crisis communication, and more. Hailee cites her favorite session as one focused on building trust through transparent communication, noting that the practical tools and real-world examples offered valuable insight for enhancing the Town's outreach efforts. She returned with fresh ideas to strengthen community engagement and plans to incorporate several new strategies into upcoming public information initiatives.



AAED FALL FORUM

The Town of Sahuarita's **Economic Development team** attended the **AAED Fall Conference**, joining practitioners from across Arizona for several days of learning and collaboration. Sessions focused on emerging economic development tools, workforce strategies, redevelopment practices, and the growing



influence of AI and data on business attraction and retention. The conference offered valuable opportunities for the team to expand their knowledge and stay informed on trends that support Sahuarita’s economic priorities. It also provided a strong forum for networking, allowing attendees to connect with peers and share best practices that strengthen statewide economic development efforts.

MEDIA RELATIONS

Public Affairs conducts ongoing cross-team collaboration and information sharing for all media requests, public advisories, and public comments from town employees/officials.

Oct. 15 – Nov. 15

We provided Public Information & Updates – El Tour de Tucson traffic impacts; RTA Next to present in Sahuarita; Roadhouse confirms Sahuarita location; vehicle fire in Sahuarita; Stray bullet strikes Marana playground; SPD searching for man after vehicle pursuit; glass field damage follow up; theft case prompts tightening of policies

We told Sahuarita’s Story – Residents encouraged to take GP survey; traveling veteran tribute stops in Sahuarita; Sahuarita teacher named teacher of the year; Parks dept. supports community trunk-or-treats; 8 Safest Small Communities To Settle In Arizona; town incentives program for new business; DUI/Impaired Driving grant funded; Lytle receives Veteran Servant Leader Award

We received additional requests for comment – Man found dead near Sahuarita; construction alters el Tour route; vehicle fire left baby with life-threatening injuries; 16 teens arrested in house party; attrition at SUSD; domestic violence offender round up; multi-agency traffic sweep; Woman arrested after striking child; Vice Mayor Egbert looks at Justice of the Peace seat; growing demand for food bank; animal control statistics; Sahuarita lake mural; data center communication; council term dates; mattress fire

We are monitoring ongoing coverage – Delay in emergency food bank funding; No Kings protests in Southern Arizona; Hey Productions regional impact; Rancho working on new clubhouse; four-vehicle crash on I-19

KGTV RADIO

Victor Gonzalez was interviewed on KGVY this month to talk about the growing business community. Listen to other Sahuarita interviews on the KGVY website <https://www.kgvy1080.com/>. Ads are currently running on KGVY for: Grow in Sahuarita, Sunset Markets, and Parks & Rec Sponsorships.

NEWS MEDIA

Sahuarita was mentioned in 155 news articles between Oct.15 – Nov. 15, the majority through GVNews, KVOA, KGUN, and AStar. Top syndication mentions were related to local sports, food bank, car accidents; arrests; Marana shooting range incident, and more.



SOCIAL MEDIA

This month, Town Facebook, LinkedIn, Instagram, and X channels this month garnered 748,000+ impressions and reached 429,000+ viewers. Top posts on Facebook and LinkedIn were related to shooting range apology, general plan survey, el tour, hazardous waste warnings, mock trials, and more.

<p>Town government of sahuarita... POST Oct 15, 07:52 PM</p> <p>The Sahuarita Police Department is deeply...</p>  <p>The Sahuarita Police Department is deeply apologetic for the incident that occurred at the Marana Shooting Club facilities involving our officers, which resulted in a stray bullet striking the Granite Home Community Park playground equipment earlier today.</p> <p>We are conducting an internal investigation and will take prompt, appropriate administrative action for any of our officers found to be negligent in their firearms safety measures. The department will act swiftly to implement any needed corrections and will look for opportunities to conduct additional training of our officers.</p> <p>We are thankful that there were no injuries connected to this event. Our department takes full responsibility for the conduct of our officers, and we</p> <table border="1"> <tr><td>Reactions</td><td>121</td></tr> <tr><td>Comments</td><td>39</td></tr> <tr><td>Shares</td><td>24</td></tr> <tr><td>Post clicks</td><td>6,870</td></tr> <tr><td>Video views</td><td>0</td></tr> <tr><td>Impressions</td><td>53,567</td></tr> <tr><td>Reach</td><td>24,606</td></tr> <tr><td>Engagements</td><td>7,054</td></tr> <tr><td>Engagement rate</td><td>28.67%</td></tr> </table>	Reactions	121	Comments	39	Shares	24	Post clicks	6,870	Video views	0	Impressions	53,567	Reach	24,606	Engagements	7,054	Engagement rate	28.67%	<p>Town government of sahuarita... POST Nov 13, 05:00 PM</p> <p>Thank you to all the students and faculty...</p>  <table border="1"> <tr><td>Reactions</td><td>48</td></tr> <tr><td>Comments</td><td>1</td></tr> <tr><td>Shares</td><td>3</td></tr> <tr><td>Post clicks</td><td>669</td></tr> <tr><td>Video views</td><td>0</td></tr> <tr><td>Impressions</td><td>5,617</td></tr> <tr><td>Reach</td><td>3,299</td></tr> <tr><td>Engagements</td><td>721</td></tr> <tr><td>Engagement rate</td><td>21.86%</td></tr> </table>	Reactions	48	Comments	1	Shares	3	Post clicks	669	Video views	0	Impressions	5,617	Reach	3,299	Engagements	721	Engagement rate	21.86%	<p>Town government of sahuarita... POST Oct 21, 09:00 AM</p> <p>Batteries don't belong in the bin! Whet...</p>  <p>— DON'T THROW OUT — HAZARDOUS HOUSEHOLD WASTE</p> <h3>Batteries</h3> <p>(alkaline, lithium, rechargeable, & car)</p> <p>Batteries contain heavy metals, corrosive materials that can leak into soil and water and spark fires in trucks and landfills.</p> <table border="1"> <tr><td>Reactions</td><td>24</td></tr> <tr><td>Comments</td><td>12</td></tr> <tr><td>Shares</td><td>8</td></tr> <tr><td>Post clicks</td><td>607</td></tr> <tr><td>Video views</td><td>0</td></tr> <tr><td>Impressions</td><td>5,688</td></tr> <tr><td>Reach</td><td>3,050</td></tr> <tr><td>Engagements</td><td>651</td></tr> <tr><td>Engagement rate</td><td>21.34%</td></tr> </table>	Reactions	24	Comments	12	Shares	8	Post clicks	607	Video views	0	Impressions	5,688	Reach	3,050	Engagements	651	Engagement rate	21.34%	<p>Town government of sahuarita... POST Nov 12, 01:00 PM</p> <p>On Saturday, Oct. 25, 2025 the traffic si...</p>  <table border="1"> <tr><td>Reactions</td><td>352</td></tr> <tr><td>Comments</td><td>36</td></tr> <tr><td>Shares</td><td>11</td></tr> <tr><td>Post clicks</td><td>1,695</td></tr> <tr><td>Video views</td><td>0</td></tr> <tr><td>Impressions</td><td>20,497</td></tr> <tr><td>Reach</td><td>13,272</td></tr> <tr><td>Engagements</td><td>2,094</td></tr> <tr><td>Engagement rate</td><td>15.78%</td></tr> </table>	Reactions	352	Comments	36	Shares	11	Post clicks	1,695	Video views	0	Impressions	20,497	Reach	13,272	Engagements	2,094	Engagement rate	15.78%
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<p>Town government of sahuarita... POST Nov 12, 09:00 AM</p> <p>The clock is ticking on Sahuarita's Gener...</p>  <p>General Plan Update</p> <h3>60-DAY REVIEW REMINDER</h3> <p>The Sahuarita General Plan serves as the blueprint for the future of Sahuarita. Review the Draft General Plan and share your feedback through our quick online survey which will be open now through the end of November.</p> <p>To find out more and take the survey visit sahuaritaaz.gov/sahuaritagpu.</p> <table border="1"> <tr><td>Reactions</td><td>5</td></tr> <tr><td>Comments</td><td>2</td></tr> <tr><td>Shares</td><td>0</td></tr> <tr><td>Post clicks</td><td>172</td></tr> <tr><td>Video views</td><td>0</td></tr> <tr><td>Impressions</td><td>2,039</td></tr> <tr><td>Reach</td><td>1,207</td></tr> <tr><td>Engagements</td><td>179</td></tr> <tr><td>Engagement rate</td><td>14.83%</td></tr> </table>	Reactions	5	Comments	2	Shares	0	Post clicks	172	Video views	0	Impressions	2,039	Reach	1,207	Engagements	179	Engagement rate	14.83%	<p>Town government of sahuarita... POST Nov 10, 09:00 AM</p> <p>Looking to install rolling shades? Water ...</p>  <h3>EZ PERMIT APPLICATION</h3> <p>Simple, easy, and affordable - get your permit today!</p> <table border="1"> <tr><td>Reactions</td><td>140</td></tr> <tr><td>Comments</td><td>18</td></tr> <tr><td>Shares</td><td>5</td></tr> <tr><td>Post clicks</td><td>587</td></tr> <tr><td>Video views</td><td>0</td></tr> <tr><td>Impressions</td><td>9,840</td></tr> <tr><td>Reach</td><td>5,264</td></tr> <tr><td>Engagements</td><td>750</td></tr> <tr><td>Engagement rate</td><td>14.25%</td></tr> </table>	Reactions	140	Comments	18	Shares	5	Post clicks	587	Video views	0	Impressions	9,840	Reach	5,264	Engagements	750	Engagement rate	14.25%	<p>Town government of sahuarita... POST Nov 4, 12:00 PM</p> <p>@El Tour de Tucson Comes to Sahuarita...</p>  <p>EL TOUR DE TUCSON</p> <table border="1"> <tr><td>Reactions</td><td>57</td></tr> <tr><td>Comments</td><td>14</td></tr> <tr><td>Shares</td><td>18</td></tr> <tr><td>Post clicks</td><td>714</td></tr> <tr><td>Video views</td><td>0</td></tr> <tr><td>Impressions</td><td>10,898</td></tr> <tr><td>Reach</td><td>6,094</td></tr> <tr><td>Engagements</td><td>803</td></tr> <tr><td>Engagement rate</td><td>13.18%</td></tr> </table>	Reactions	57	Comments	14	Shares	18	Post clicks	714	Video views	0	Impressions	10,898	Reach	6,094	Engagements	803	Engagement rate	13.18%	<p>Town government of sahuarita... POST Oct 22, 09:00 AM</p> <p>Have you shared your thoughts on the Draf...</p>  <p>General Plan Update</p> <h3>60 DAY REVIEW</h3> <p>Our 60-day review period for the General Plan Update draft is underway. Give us your feedback today by reviewing the draft and taking our brief!</p> <table border="1"> <tr><td>Reactions</td><td>10</td></tr> <tr><td>Comments</td><td>10</td></tr> <tr><td>Shares</td><td>1</td></tr> <tr><td>Post clicks</td><td>542</td></tr> <tr><td>Video views</td><td>0</td></tr> <tr><td>Impressions</td><td>7,128</td></tr> <tr><td>Reach</td><td>4,487</td></tr> <tr><td>Engagements</td><td>563</td></tr> <tr><td>Engagement rate</td><td>12.55%</td></tr> </table>	Reactions	10	Comments	10	Shares	1	Post clicks	542	Video views	0	Impressions	7,128	Reach	4,487	Engagements	563	Engagement rate	12.55%
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CAPITAL IMPROVEMENT PROJECTS

Capital improvements are permanent structural changes to a property that enhances its value, increases its useful life or allows for a new use.

PUBLIC WORKS

SECURITY UPGRADES

The Town Hall Security Upgrades project is nearing completion. All millwork has been finalized, marking a significant milestone in the facility's physical enhancement. The final administrative step involves Building Excellence awaiting detail clarification and the official Punch List from the project architect, Shive Hattery.

WASTEWATER ODOR CONTROL SYSTEM

The Wastewater Odor Control System project is progressing well in the design phase. Wilson Engineers presented a set of draft drawings for the proposed odor system on November 13, 2025. The engineering team expects to have the design approximately 90% completed by December 2025, moving the project closer to the construction phase.

POLICE DEPARTMENT (PD) P&E (PROPERTY AND EVIDENCE) EXPANSION

The Police Department's Property & Evidence (P&E) Expansion project is actively moving forward with ongoing coordination of construction through weekly CMAR meetings. The building's 100% construction plans remain under permit review. Significant site preparation has been completed, including the over excavation, compaction, testing, and backfill for the wall east of the secured parking lot. Additionally, crews have begun digging the over excavation in the south end of the site.

COURTS PARKING LOT EXPANSION

The Courts Parking Expansion project officially launched with a Notice to Proceed being given to contractors Concord and Psomas. A Pre-Construction Meeting (Pre-CN) was successfully held in October 2025, setting the stage for work to begin on improving parking capacity and access for court staff and visitors.

HVAC AND FURNISHINGS

- **AC Unit Replacement at Town Hall:** Staff is currently evaluating proposals for the Town Hall AC Unit replacement and will route the selected contract to Procurement shortly.
- **Furniture Requests:** Several departmental furniture upgrades were completed in October 2025, including the full installation of new furniture for Human Resources and the replacement of three door fixtures at the Police Department. The Courts are replacing courtroom and employee chairs, and the conference table for the Police Training Bureau is awaiting delivery. The Council Chambers are also expecting the delivery of 15 new chairs in December 2025.
- **Courts CCTV Installation:** The project for the installation of new CCTVs at the Courts facility is scheduled to have its Kick-Off meeting in December 2025.



BUILDING & DEVELOPMENT

Did you know that **Planning & Zoning project information** can be found [online](#)? Click on the link to go directly to the information page.

GENERAL PLAN UPDATE

The 60-day public review period is now open! The General Plan Update project has entered the state-mandated 60-day public review period – a major milestone in a 10-year General Plan update. This is the public’s opportunity to review and comment on the draft General Plan before a final version is prepared for public hearings. The review is open through the end of November. The General Plan and a comment survey are available online at SahuaritaGP.com.

LAND USE AND ZONING

- **Zoning Code Amendment - Reasonable Accommodations for Group Care Homes:** On November 3, 2025, the Planning and Zoning Commission held a public hearing to consider a zoning code text amendment that would allow minor deviations from zoning code requirements for group care homes. This code amendment was prompted by the passage of SB 1308.
- **Zoning Code Amendment – List of Zones:** On November 3, 2025, the Planning & Zoning Commission held a public hearing to consider a zoning code text amendment that updates the list of zones provided in STC 18.05.010 to delete zones that have been eliminated and to add zones that were created through earlier code amendments. This is a clean-up item and does not make any substantive changes to the town’s zoning or development standards.
- **Zoning Code Amendment—Administrative Approval of Final Plats:** On December 1, 2025, the Planning & Zoning Commission will hold a public hearing to consider a zoning code text amendment that modifies the approval process for final plats. HB2447, passed earlier this year, requires municipalities to administratively approve a number of processes related to development. Most of these procedures are already approved administratively in the Town of Sahuarita, but the procedure for final plat approval will need to be amended to comply with this new state law.
- **NOTE: All three of these zoning code amendments** are scheduled for public hearing before the Town Council for December 8, 2025.
- **A Tentative Plat for Quail Creek Unit 38** was submitted on October 28, 2025. The plat includes 111 new residential lots in the Quail Creek area.

COMMERCIAL PERMITS

- **Starbucks Kiosk Tenant Improvement:** Plans are under review for improvements to the Starbucks kiosk in Fry’s.
- **UPS Store Tenant Improvement:** Plans are under review for a new UPS store at the Rancho Sahuarita Marketplace.
- **Police Department Expansion:** Plans are under review for an expansion to the Town of Sahuarita Police Department.
- **Boot Barn Tenant Improvement:** A permit was issued for Boot Barn to locate in the former 99 Cent Store building on September 23.
- **Clean Freak Car Wash:** received its Certificate of Occupancy on November 12.



2024 INTERNATIONAL BUILDING CODE ADOPTION

Work continues on the adoption of the 2024 International Codes and amendments. Stakeholder meetings were held on October 1 and 2, and a Board of Appeals meeting on October 23. A second meeting with the Board of Appeals is scheduled for November 19. The Board of Appeals meeting packet contains the latest set of amendments being considered and is available for public viewing. The packet and a few FAQs can be found online at <https://sahuaritaaz.gov/789/Building-Codes>. Note that staff will not be recommending adoption of the 2024 International Energy Conservation Code and will instead recommend continued use of the 2018 IECC.

Staff encourages any interested parties to view the proposed amendments and provide any feedback to Acting Building Safety Manager Andrew Parkin at aparkin@sahuaritaaz.gov or (520) 822-8867.



PROJECT FOLLOW-UP

Arizona Center for Nature Conservation (ACNC); Phoenix Zoo

This month the zoo board visited the site and met with the Assistant Town Manager and the Mayor for lunch to discuss the status of the zoo project and to give the board members the opportunity to ask questions and find out more about the Town.

ASARCO Annexation

The Town Attorney is drafting a pre-annexation agreement.

State Land Rezoning

[NO NEW UPDATE] - ASLD has made it clear that they are not interested in a proactive rezoning of their land. As staff, we take this as positive news – one less step in the process to get the property sold and developed. So, now when staff hears builders/developers expressing interest in finding more land, we have consistently been mentioning the state land as a good option.

The Town met with ASLD regarding the major General Plan update and will be working with them to ensure that the land use designations for state land are appropriate for both the town's growth and ASLD's goals for the properties. The state land is advertised on Economic Development's real estate page: [Commercial Properties Arizona, Commercial Real Estate Arizona](#).



APPENDICES

Map of Capital Improvement & Development Projects

[Please visit our interactive map to view the town project's progress.](#)

