



## DISTRICT BOARD MEETING AGENDA

Pursuant to A.R.S. § 38-431.02 notice is hereby given to the public that the District Board of the Quail Creek Community Facilities District will hold a regular meeting at the date and time specified below at the Sahuarita Town Hall Council Chambers, 375 West Sahuarita Center Way, Sahuarita, Arizona. Members of the Quail Creek Community District Board will attend either in person or by telephone conference call.

To better serve our community, the Council Chambers is wheelchair accessible. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the District Clerk's Office at 520-822-8801. Requests should be made no later than three working days prior to the meeting to arrange the accommodation.

**JUNE 8, 2015  
REGULAR MEETING AGENDA  
AT OR AFTER 6:30 P.M.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Call to the Public**

*At this time, any member of the public is invited to address the District Board on any issue which is on tonight's Agenda or on any issue which the District Board can lawfully act upon at a future meeting. Pursuant to the Arizona Open Meeting Laws, the District Board may not discuss the items, but individual members of the District Board may respond to criticism made by those who have addressed the District Board, may ask staff to review the matter, or may ask that the matter be placed on a future agenda.*

- 4. Approval of the June 23, 2014 Regular Meeting Minutes.**
- 5. Discussion and possible adoption of Resolution No. 27 of the District Board of Quail Creek Community Facilities District, approving a Tentative Budget for Fiscal Year 2016 in the amount of \$1,064,490 pursuant to section 48-716, Arizona Revised Statutes, as amended; setting a Public Hearing date on said Tentative Budget; filing statements and estimates of the operation and maintenance expenses of the District, the costs of capital improvements to be financed by the approved ad valorem tax levy, and the amount of all other expenditures for public infrastructure and enhanced municipal services proposed to be paid from the tax levy and of the amount to be raised to pay general obligation bonds of the District, all of which shall be provided for by the levy and collection of ad valorem taxes on the assessed value of all the real and personal property in the District; providing for Notice of Filing the Statements and Estimates and notice of a Public Hearing on the portions of the statements and estimates not relating to debt service on general obligation bonds; and providing that this resolution shall be effective after its passage and approval according to law.**
- 6. Authorization for the Quail Creek Community Facilities District Engineer to execute a waterline agreement and easement with the Quail Creek Water Company to provide water service to the Quail Creek-Veterans Municipal Park.**
- 7. Adjournment**

*Action may be taken by the District Board on any item listed on this agenda. The District Board may vote to go into executive session pursuant to A.R.S. § 38-431.03 (A) (3) for discussion or consultation for legal advice with the District Counsel concerning any matter listed on this agenda.*



## DISTRICT BOARD AGENDA COMMUNICATION

**MEETING DATE:** June 8, 2015

**DATE PREPARED:** May 27, 2015

**AGENDA ITEM: 4**

**TO:** Honorable Chairman and District Board

**FROM:** Lisa Cole, CMC, District Clerk

**SUBJECT:** Approval of the June 23, 2014 Meeting Minutes

**FINANCIAL / BUDGET SUMMARY**

1. Fund(s) Impacted:
2. Available Budget/Project Capacity (\$):

**STAFF RECOMMENDATION**

Staff recommends approval of the attached minutes.

**SUGGESTED MOTION**

I move to approve the minutes as submitted (or amended).

**DISCUSSION**

Draft minutes submitted for District Board approval.

**ATTACHMENTS**

1. June 23, 2014 Meeting Minutes



## DISTRICT BOARD MEETING MINUTES

### QUAIL CREEK COMMUNITY FACILITIES DISTRICT MEETING MINUTES JUNE 23, 2014

The District Board of the Quail Creek Community Facilities District met in the Town Hall Council Chambers, 375 West Sahuarita Center Way, Sahuarita, Arizona on Monday June 23, 2014.

#### 1. Call to Order

Chairperson Blumberg called the meeting to order at approximately 6:35 p.m.

#### 2. Roll Call

**PRESENT:** District Board Members Gil Lusk, Tom Murphy, Lynne Skelton, Melissa Smith, Vice Chairperson Bill Bracco and Chairperson Duane Blumberg

**ABSENT:** District Board Member Kara Egbert

**ALSO**

**PRESENT:** District Manager L. Kelly Udall, District Attorney Daniel J. Hochuli, District Treasurer A.C. Marriotti and District Clerk Lisa Cole

#### 3. Call to the Public

No one spoke.

#### 4. Approval of the June 9, 2014 Minutes.

**MOTION** was made by District Board Member Murphy, **SECONDED** by District Board Member Skelton to approve the June 9, 2014 Minutes. **MOTION CARRIED UNANIMOUSLY** (District Board Member Egbert absent).

#### 5. Public Hearing, discussion and possible adoption of Resolution No. 26 of the District Board of the Quail Creek Community Facilities District, a Community Facilities District of Arizona, approving a final budget for fiscal year 2015 in the amount of \$1,065,860 pursuant to section 48-716, Arizona Revised Statutes, as amended; ordering that an ad valorem tax be fixed, levied and assessed on the assessed value of all the real and personal property within the boundaries of the district in amounts specified in the filed statements and estimates; providing for certified copies of this resolution and order to be delivered to the Pima County Board of Supervisors and the Arizona Department of Revenue; and providing that this resolution shall be effective after its passage and approval according to law.

A.C. Marriotti, District Treasurer, presented Council with an overview of the final proposed budget for fiscal year 2015.

Chairperson Blumberg declared the Public Hearing open, there being no one present wishing to speak, Chairperson Blumberg declared the Public Hearing closed.

**MOTION** was made by District Board Member Lusk, **SECONDED** by District Board Member Murphy to adopt Resolution No. 26. **MOTION CARRIED UNANIMOUSLY** (District Board Member Egbert absent).

A copy of the presentation was distributed at the meeting.

## 6. Adjournment

Chairperson Blumberg adjourned the regular meeting at approximately 6:41 p.m.

\_\_\_\_\_  
Chairperson Duane Blumberg

ATTEST:

\_\_\_\_\_  
Lisa Cole, CMC  
District Clerk

### CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Meeting of the District Board of the Quail Creek Community Facilities District held on the 23rd day of June, 2014. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 8<sup>th</sup> day of June, 2015.

\_\_\_\_\_  
Lisa Cole, CMC  
District Clerk



## DISTRICT BOARD AGENDA COMMUNICATION

**MEETING DATE:** June 8, 2015

**DATE PREPARED:** May 27, 2015

**AGENDA ITEM: 5**

**TO:** Honorable Chairman and District Board

**FROM:** A.C. Marriotti, District Treasurer

**SUBJECT:** Resolution 27, approving a Tentative Budget for Fiscal Year 2016 in the amount of \$1,064,490 pursuant to section 48-716, Arizona Revised Statutes, as amended; setting a public hearing date on said Tentative Budget; filing statements and estimates of the operation and maintenance expenses of the District, the costs of capital improvements to be financed by the approved ad valorem tax levy, and the amount of all other expenditures for public infrastructure and enhanced municipal services proposed to be paid from the tax levy and of the amount to be raised to pay general obligation bonds of the District, all of which shall be provided for by the levy and collection of ad valorem taxes on the assessed value of all the real and personal property in the District; providing for Notice of Filing the Statements and Estimates and notice of a Public Hearing on the portions of the statements and estimates not relating to debt service on general obligation bonds; and providing that this resolution shall be effective after its passage and approval according to law.

**FINANCIAL / BUDGET SUMMARY**

1. Fund(s) Impacted: Quail Creek CFD
2. Available Budget/Project Capacity (\$): \$1,064,490

**STAFF RECOMMENDATION**

Staff recommends approval.

**SUGGESTED MOTION**

I move to adopt Resolution No. 27.

**DISCUSSION**

Presented for your approval is the Fiscal year 2016 Tentative Budget for the Quail Creek Community Facilities District in the amount of \$1,064,490.

The District, although a legally separate entity, is considered a blended component unit of the Town of Sahuarita for financial reporting purposes. Accordingly, the Town has established a separate fund (i.e., special revenue fund) to incorporate the District's financial records into the Town's financial reporting entity.

The District levies property taxes up to \$3.30 per one hundred dollars of assessed valuation. The property tax rate is separated into an operational element and a debt service element. Up to \$0.30 of the rate may be used for operational expenditures including maintenance and administrative costs. The remaining \$3.00 may only be used for the payment of general obligation debt incurred by the District. The actual rate to be assessed is based upon estimated operational expenditures and required bond payments. Based upon our cost estimates and the District's preliminary net assessed valuation of \$12,745,602, the District will need to assess the full \$3.30 tax rate generating an estimated \$398,610 after allowances for uncollected amounts. Moreover, per existing development agreements, we anticipate the developer will be required to contribute approximately \$645,650 towards debt service costs. These contributions will be recorded as miscellaneous revenues. The General Fund will transfer up to \$20,400 to the District to pay for some of the Quail Creek Veterans Municipal Park maintenance costs.

Expenditures consist of (1) operating costs (\$52,900) to maintain the Quail Creek Veterans Municipal Park and District roadways and (2) debt service (\$1,011,490).

A public hearing is scheduled for the June 22<sup>nd</sup> Board Meeting. A notice will be published.

**ATTACHMENTS**

1. Resolution No. 27

**QUAIL CREEK COMMUNITY FACILITIES DISTRICT  
RESOLUTION NO. 27**

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**A RESOLUTION OF THE DISTRICT BOARD OF THE QUAIL CREEK COMMUNITY FACILITIES DISTRICT, A COMMUNITY FACILITIES DISTRICT OF ARIZONA, APPROVING A TENTATIVE BUDGET FOR FISCAL YEAR 2016 IN THE AMOUNT OF \$1,064,490 PURSUANT TO SECTION 48-716, ARIZONA REVISED STATUTES, AS AMENDED; SETTING A PUBLIC HEARING DATE ON SAID TENTATIVE BUDGET; FILING STATEMENTS AND ESTIMATES OF THE OPERATION AND MAINTENANCE EXPENSES OF THE DISTRICT, THE COSTS OF CAPITAL IMPROVEMENTS TO BE FINANCED BY THE APPROVED AD VALOREM TAX LEVY, AND THE AMOUNT OF ALL OTHER EXPENDITURES FOR PUBLIC INFRASTRUCTURE AND ENHANCED MUNICIPAL SERVICES PROPOSED TO BE PAID FROM THE TAX LEVY AND OF THE AMOUNT TO BE RAISED TO PAY GENERAL OBLIGATION BONDS OF THE DISTRICT, ALL OF WHICH SHALL BE PROVIDED FOR BY THE LEVY AND COLLECTION OF AD VALOREM TAXES ON THE ASSESSED VALUE OF ALL THE REAL AND PERSONAL PROPERTY IN THE DISTRICT; PROVIDING FOR NOTICE OF FILING THE STATEMENTS AND ESTIMATES AND NOTICE OF A PUBLIC HEARING ON THE PORTIONS OF THE STATEMENTS AND ESTIMATES NOT RELATING TO DEBT SERVICE ON GENERAL OBLIGATION BONDS; AND PROVIDING THAT THIS RESOLUTION SHALL BE EFFECTIVE AFTER ITS PASSAGE AND APPROVAL ACCORDING TO LAW.**

BE IT RESOLVED BY THE DISTRICT BOARD OF QUAIL CREEK COMMUNITY FACILITIES DISTRICT as follows:

WHEREAS, on September 12, 2005, the Mayor and Council of the Town of Sahuarita, Arizona (the "Town"), adopted Resolution No. 1 forming Quail Creek Community Facilities District ("QCCFD"), a community facilities district in accordance with Section 48-701 et seq., Arizona Revised Statutes, as amended; and

WHEREAS, QCCFD is a special purpose district for purposes of Article IX, Section 19, Constitution of Arizona, a tax-levying public improvement district for the purposes of Article XIII, Section 7, Constitution of Arizona, and a municipal corporation for all purposes of Title 35, Chapter 3, Articles 3, 3.1., 3.2, 4 and 5, Arizona Revised Statutes, as amended, and [except as otherwise provided in Section 48-708(B), Arizona Revised Statutes, as amended] is considered to be a municipal corporation and political subdivision of the State of Arizona, separate and apart from the Town; and

WHEREAS, a primary purpose for creating QCCFD was to finance certain public improvements needed for the development known as "Quail Creek" through assessment of ad valorem taxes on all real and personal property within QCCFD; and

WHEREAS, in accordance with Sections 48-719 and 48-723, Arizona Revised Statutes, as amended, a special election was held on November 8, 2005, wherein the qualified electors of QCCFD voted to issue general obligation bonds in the maximum amount of \$30,000,000 to cover costs of public infrastructure purposes, and to levy and collect an annual ad valorem tax at a rate not to exceed thirty cents (30¢) per one hundred dollars (\$100) of assessed valuation for operation and maintenance expenses of QCCFD; and

WHEREAS, in accordance with Sections 48-716 and 48-723, Arizona Revised Statutes, as amended, the District Treasurer of QCCFD has submitted to the District Board of QCCFD a proposed budget for fiscal year 2016 which includes statements and estimates of the operation and maintenance expenses of QCCFD, the costs of capital improvements to be financed by the authorized ad valorem tax levy, and the amount of all other expenditures for public infrastructure and enhanced municipal services proposed to be paid from the tax levy and of the amount to be raised to pay general obligation bonds of QCCFD, all of which shall be provided for by the levy and collection of ad valorem taxes on the assessed value of all the real and personal property within QCCFD; and

WHEREAS, the District Board of QCCFD desires now to approve said tentative budget for fiscal year 2016, to publish notice of having filed the required statements and estimates, and to set a date (and publish a notice thereof) for a public hearing to receive comment on the tentative budget and, particularly, on the portions of the statements and estimates not relating to debt service on general obligation bonds; and

WHEREAS, after said public hearing (and on or before October 1), the District Board of QCCFD expects to adopt a final budget by resolution; and

WHEREAS, on or before the third Monday in August, the District Board of QCCFD also expects to order the fixing, levying and assessment of required ad valorem taxes and to cause certified copies of the order to be delivered to the Pima County Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED BY THE DISTRICT BOARD OF THE QUAIL CREEK COMMUNITY FACILITIES DISTRICT, AS FOLLOWS:

1. That certain proposed budget prepared by the District Treasurer of QCCFD for fiscal year 2016, attached hereto and expressly made a part hereof as Exhibit "A" is hereby tentatively approved.

2. The statements and estimates of the operation and maintenance expenses of QCCFD, the costs of capital improvements to be financed by the approved ad valorem tax levy, and the amount of all other expenditures for public infrastructure and enhanced municipal services proposed to be paid from the tax levy and of the amount to be raised to pay general obligation bonds of QCCFD in fiscal year 2016 are hereby filed on forms of the Auditor General in accordance with Section 42-17101(3) and 48-723(C), Arizona Revised Statutes, as amended, and are attached hereto and expressly made a part hereof as Exhibit "B."

3. A public hearing date of June 22, 2015, beginning at or after 6:30 p.m. at the Sahuarita Town Hall Council Chamber, 375 W. Sahuarita Center Way, Sahuarita, Arizona, is hereby set to consider said tentative budget (including, but expressly not limited to, consideration of those portions of the statements and estimates not relating to debt service on general obligation bonds of QCCFD), and said notice (attached hereto and expressly made a part hereof as Exhibit "C") shall be published once in the Sahuarita Sun no later than ten (10) days prior to said hearing date.

4. If any provision in this Resolution is held invalid by a court of competent jurisdiction, the remaining provisions shall not be affected but shall continue in full force and effect.

5. This Resolution shall be effective after its passage and approval according to law.

PASSED by the District Board of the Quail Creek Community Facilities District  
this 8<sup>th</sup> day of June, 2015.

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Chairperson, District Board,  
Quail Creek Community Facilities District

ATTEST:

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Lisa Cole, CMC  
District Clerk,  
Quail Creek Community Facilities District

APPROVED AS TO FORM:

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Daniel J. Hochuli  
District Counsel,  
Quail Creek Community Facilities District

EXHIBIT "A"

*Fiscal Year 2016 Quail Creek Community Facilities District Budget*

# QUAIL CREEK COMMUNITY FACILITIES DISTRICT

## SOURCES AND USES OF FUNDS

	2014	2015			2016
	Actual Amount	Adopted Budget	Amended Budget	Estimated Actual	Budget Amount
<b><u>SOURCES</u></b>					
<b>Revenues:</b>					
Taxes	\$ 302,967	\$ 345,860	\$ 345,860	\$ 345,860	\$ 398,610
Investment Earnings (Losses)	(105)	(430)	(430)	(210)	(170)
Miscellaneous	729,690	690,370	690,370	690,370	645,650
<b>Subtotal:</b>	<b>1,032,552</b>	<b>1,035,800</b>	<b>1,035,800</b>	<b>1,036,020</b>	<b>1,044,090</b>
<b>Other Sources:</b>					
Transfers In	29,034	30,060	30,060	30,970	20,400
<b>Subtotal:</b>	<b>29,034</b>	<b>30,060</b>	<b>30,060</b>	<b>30,970</b>	<b>20,400</b>
<b>Beginning Fund Balance:</b>					
Restricted for QC CFD	-	-	-	-	-
<b>Subtotal:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL SOURCES</b>	<b>\$ 1,061,586</b>	<b>\$ 1,065,860</b>	<b>\$ 1,065,860</b>	<b>\$ 1,066,990</b>	<b>\$ 1,064,490</b>
<b><u>USES</u></b>					
<b>Current Expenditures:</b>					
Streets	\$ 18,501	\$ 18,320	\$ 18,320	\$ 19,450	\$ 21,880
Park and Recreation	34,255	39,060	39,060	39,060	31,020
<b>Subtotal:</b>	<b>52,756</b>	<b>57,380</b>	<b>57,380</b>	<b>58,510</b>	<b>52,900</b>
<b>Debt Service:</b>					
Principal	405,000	425,000	425,000	425,000	450,000
Interest	599,830	578,980	578,980	578,980	557,090
Other	4,000	4,500	4,500	4,500	4,500
<b>Subtotal:</b>	<b>1,008,830</b>	<b>1,008,480</b>	<b>1,008,480</b>	<b>1,008,480</b>	<b>1,011,590</b>
<b>Subtotals Combined:</b>	<b>1,061,586</b>	<b>1,065,860</b>	<b>1,065,860</b>	<b>1,066,990</b>	<b>1,064,490</b>
<b>Ending Fund Balance:</b>					
Restricted for QC CFD	-	-	-	-	-
<b>Subtotal:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL USES</b>	<b>\$ 1,061,586</b>	<b>\$ 1,065,860</b>	<b>\$ 1,065,860</b>	<b>\$ 1,066,990</b>	<b>\$ 1,064,490</b>

EXHIBIT "B"

*QCCFD Statements and Estimates on Auditor General Forms*



**TOWN OF SAHUARITA, ARIZONA**  
**Tax Levy and Tax Rate Information**  
**Fiscal Year 2016**

	<b>2015</b>	<b>2016</b>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ _____	\$ _____
2. Amount received from primary property taxation in the <b>current year</b> in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ _____	\$ _____
B. Secondary property taxes	354,730	411,260
C. Total property tax levy amounts	\$ 354,730	\$ 411,260
4. Property taxes collected*		
A. Primary property taxes		
(1) <b>Current year's levy</b>	\$ _____	
(2) Prior years' levies	_____	
(3) Total primary property taxes	\$ _____	
B. Secondary property taxes		
(1) <b>Current year's levy</b>	\$ 342,320	
(2) Prior years' levies	3,540	
(3) Total secondary property taxes	\$ 345,860	
C. Total property taxes collected	\$ 345,860	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	_____	_____
(2) Secondary property tax rate	_____	_____
(3) Total city/town tax rate	_____	_____
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating <u>two</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

\* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**TOWN OF SAHUARITA, ARIZONA**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2016**

<b>SOURCE OF REVENUES</b>	<b>ESTIMATED REVENUES 2015</b>	<b>ACTUAL REVENUES* 2015</b>	<b>ESTIMATED REVENUES 2016</b>
<b>GENERAL FUND</b>			
<b>Local taxes</b>			
Transaction privilege taxes	\$ 4,531,630	\$ 4,706,280	\$ 4,820,850
Franchise fees	316,470	310,310	318,660
<b>Licenses and permits</b>			
Planning & Building permit fees	806,230	970,220	1,032,820
<b>Intergovernmental</b>			
State shared sales taxes	2,282,360	2,290,100	2,372,540
State shared income taxes	3,057,570	3,057,570	3,041,180
State shared vehicle license taxes	986,570	1,000,540	1,038,340
<b>Charges for services</b>			
Development fees	74,070	50,000	98,930
Recreation fees	110,670	129,540	135,230
Other departmental fees	34,500	4,180	5,000
Indirect cost recovery	681,800	632,270	669,040
<b>Fines and forfeits</b>			
Court fines and fees	275,570	264,960	271,640
<b>Interest on investments</b>			
Investment earnings	230,410	130,000	228,180
<b>Miscellaneous</b>			
Other	50,000	48,500	61,050
<b>Total General Fund</b>	<b>\$ 13,437,850</b>	<b>\$ 13,594,470</b>	<b>\$ 14,093,460</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**TOWN OF SAHUARITA, ARIZONA**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2016**

SOURCE OF REVENUES	ESTIMATED REVENUES 2015	ACTUAL REVENUES* 2015	ESTIMATED REVENUES 2016
<b>SPECIAL REVENUE FUNDS</b>			
<b>Highway User Revenue Fund</b>			
State shared fuel taxes	\$ 1,775,290	\$ 1,804,880	\$ 1,838,770
Intergovernmental-State	1,000,000	1,700,600	3,600,000
Intergovernmental-Local	25,000	25,000	25,000
Investment earnings	2,590	1,690	1,870
Miscellaneous	2,700	2,700	2,700
	<b>\$ 2,802,880</b>	<b>\$ 3,534,870</b>	<b>\$ 5,465,640</b>
<b>Grants &amp; Restricted Sources Fund</b>			
Fines and forfeitures	\$ 120,520	\$ 47,870	\$ 60,870
Intergovernmental-Federal	486,560	202,660	485,780
Intergovernmental-State	204,730	13,170	104,910
Intergovernmental-Local	35,170	35,170	37,800
Impound fees	15,000	15,000	15,000
Investment earnings	7,440	5,000	3,260
Miscellaneous	21,000	106,540	42,000
	<b>\$ 890,420</b>	<b>\$ 425,410</b>	<b>\$ 749,620</b>
<b>Quail Creek CFD</b>			
Property taxes-allowance for uncollectibles	\$ (8,870)	\$ (8,870)	\$ (10,220)
Investment earnings (losses)	(430)	(210)	(170)
Miscellaneous/Developer contributions	690,370	690,370	645,650
	<b>\$ 681,070</b>	<b>\$ 681,290</b>	<b>\$ 635,260</b>
<b>Rancho Sahuarita CFD</b>			
Property taxes-allowance for uncollectibles	\$	\$	\$ (60)
Investment earnings (losses)		200	300
Miscellaneous/Developer contributions		1,000	
	<b>\$</b>	<b>\$ 1,200</b>	<b>\$ 240</b>
<b>Total Special Revenue Funds</b>	<b>\$ 4,374,370</b>	<b>\$ 4,642,770</b>	<b>\$ 6,850,760</b>
<b>CAPITAL PROJECTS FUNDS</b>			
<b>Capital Infrastructure Improvement Fund</b>			
Transaction privilege taxes	\$ 2,024,280	\$ 2,024,280	\$ 2,197,140
Intergovernmental-State		14,860	
Intergovernmental-Local	13,216,390	13,270,020	2,107,960
Investment earnings	113,880	68,830	63,360
Miscellaneous	2,000,000	74,590	2,972,440
	<b>\$ 17,354,550</b>	<b>\$ 15,452,580</b>	<b>\$ 7,340,900</b>
<b>Total Capital Projects Funds</b>	<b>\$ 17,354,550</b>	<b>\$ 15,452,580</b>	<b>\$ 7,340,900</b>
<b>ENTERPRISE FUNDS</b>			
<b>Wastewater Fund</b>			
Sewer user charges	\$ 3,198,740	\$ 3,198,740	\$ 3,395,830
Other			22,500
Sewer connection fees	395,920	147,440	360,380
Intergovernmental-State			250,000
Investment earnings (losses)	(33,350)	(27,790)	(35,400)
	<b>\$ 3,561,310</b>	<b>\$ 3,318,390</b>	<b>\$ 3,993,310</b>
<b>Total Enterprise Funds</b>	<b>\$ 3,561,310</b>	<b>\$ 3,318,390</b>	<b>\$ 3,993,310</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 38,728,080</b>	<b>\$ 37,008,210</b>	<b>\$ 32,278,430</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**TOWN OF SAHUARITA, ARIZONA**  
**Other Financing Sources/<Uses> and Interfund Transfers**  
**Fiscal Year 2016**

<u>FUND</u>	<u>OTHER FINANCING</u> <u>2016</u>		<u>INTERFUND TRANSFERS</u> <u>2016</u>	
	<u>SOURCES</u>	<u>&lt;USES&gt;</u>	<u>IN</u>	<u>&lt;OUT&gt;</u>
<b>GENERAL FUND</b>				
Quail Creek CFD	\$	\$	\$	\$ 20,400
Wastewater Fund				285,310
<b>Total General Fund</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 305,710</b>
<b>SPECIAL REVENUE FUNDS</b>				
Highway User Revenue Fund:	\$	\$	\$	\$
Capital Infrastructure Improvement Fund				3,600,000
Quail Creek CFD:				
General Fund			20,400	
Rancho Sahuarita CFD	7,160,000			
<b>Total Special Revenue Funds</b>	<b>\$ 7,160,000</b>	<b>\$</b>	<b>\$ 20,400</b>	<b>\$ 3,600,000</b>
<b>CAPITAL PROJECTS FUNDS</b>				
Capital Infrastructure Investment Fund:	\$	\$	\$	\$
Highway User Revenue Fund			3,600,000	
Wastewater Fund				386,080
<b>Total Capital Projects Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$ 3,600,000</b>	<b>\$ 386,080</b>
<b>ENTERPRISE FUNDS</b>				
Wastewater Fund:	\$ 110,620	\$	\$	\$
General Fund			285,310	
Capital Infrastructure Improvement Fund			386,080	
<b>Total Enterprise Funds</b>	<b>\$ 110,620</b>	<b>\$</b>	<b>\$ 671,390</b>	<b>\$</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 7,270,620</b>	<b>\$</b>	<b>\$ 4,291,790</b>	<b>\$ 4,291,790</b>

**TOWN OF SAHUARITA, ARIZONA**  
**Expenditures/Expenses by Fund**  
**Fiscal Year 2016**

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2015	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2015	ACTUAL EXPENDITURES/ EXPENSES* 2015	BUDGETED EXPENDITURES/ EXPENSES 2016
<b>GENERAL FUND</b>				
Mayor & Council	\$ 120,320	\$	\$ 123,720	\$ 114,390
Town Manager	803,360		729,680	710,370
Law	583,720		575,310	565,160
Town Clerk	492,320		381,840	536,410
Finance	1,101,550		1,097,960	1,233,260
Human Resources	247,350		191,680	234,190
Planning & Building	1,227,190		1,181,910	1,185,870
Parks & Recreation	1,491,050		1,387,850	1,598,570
Public Works	845,770		812,920	924,870
Police	5,828,010		5,528,920	5,963,900
Municipal Court	555,190		539,210	575,440
Non-Departmental	102,850		178,720	232,720
Contingency/Ending Balances	15,679,050			16,937,540
<b>Total General Fund</b>	<b>\$ 29,077,730</b>	<b>\$</b>	<b>\$ 12,729,720</b>	<b>\$ 30,812,690</b>
<b>SPECIAL REVENUE FUNDS</b>				
Highway User Revenue Fund:	\$	\$	\$	\$
Streets	1,769,360		1,777,740	2,036,990
LTAf	9,150		5,000	7,000
Contingency/Ending Balances	206,260			100,320
Grants & Restricted Sources:				
Town Manager		92,100	77,100	15,000
Parks & Recreation	14,000		20,050	20,000
Police	1,164,180		350,620	996,090
Municipal Court		28,000		
Capital Outlay	90,000		63,000	27,000
Contingency/Ending Balances	332,330	(28,000)		351,900
Quail Creek CFD:				
Streets	18,320		19,450	21,880
Parks & Recreation	39,060		39,060	31,020
Debt Service	1,008,480		1,008,480	1,011,590
Rancho Sahuarita CFD				
Non-Departmental		29,690	1,000	1,050
Debt Service		286,400		286,400
Capital Outlay		6,873,600		6,873,600
Contingency/Ending Balances				1,820
<b>Total Special Revenue Funds</b>	<b>\$ 4,651,140</b>	<b>\$ 7,281,790</b>	<b>\$ 3,361,500</b>	<b>\$ 11,781,660</b>
<b>CAPITAL PROJECTS FUNDS</b>				
Capital Infrastructure Improve	\$	\$	\$	\$
General Government	805,310		622,660	611,800
Public Safety	460,000		351,650	374,100
Highways & Streets	17,712,410		14,267,720	10,046,270
Culture & Recreation	1,828,250		1,228,210	721,720
Debt Service	1,801,430		1,761,870	1,567,760
Contingency/Ending Balances	5,800,470			4,527,930
<b>Total Capital Projects Funds</b>	<b>\$ 28,407,870</b>	<b>\$</b>	<b>\$ 18,232,110</b>	<b>\$ 17,849,580</b>
<b>ENTERPRISE FUNDS</b>				
Wastewater:	\$	\$	\$	\$
Operations	1,381,220		1,659,930	1,703,270
Debt Service	2,404,550		2,404,560	2,404,560
Capital Outlay	383,540		267,940	849,990
Ending Fund Deficits	(2,999,560)		(3,465,590)	(3,648,090)
<b>Total Enterprise Funds</b>	<b>\$ 1,169,750</b>	<b>\$</b>	<b>\$ 866,840</b>	<b>\$ 1,309,730</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 63,306,490</b>	<b>\$ 7,281,790</b>	<b>\$ 35,190,170</b>	<b>\$ 61,753,660</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**TOWN OF SAHUARITA, ARIZONA**  
**Expenditures/Expenses by Department**  
**Fiscal Year 2016**

DEPARTMENT/FUND	ADOPTED	EXPENDITURE/	ACTUAL	BUDGETED
	BUDGETED	EXPENSE	EXPENDITURES/	EXPENDITURES/
	EXPENDITURES/	ADJUSTMENTS	EXPENSES*	EXPENSES
	EXPENSES	APPROVED		
	2015	2015	2015	2016
<b>Town Manager</b>				
General Fund	\$ 803,360	\$	\$ 729,680	\$ 710,370
Grants & Restricted Sources		92,100	77,100	15,000
<b>Department Total</b>	<b>\$ 803,360</b>	<b>\$ 92,100</b>	<b>\$ 806,780</b>	<b>\$ 725,370</b>
<b>Parks &amp; Recreation</b>				
General Fund	\$ 1,491,050	\$	\$ 1,387,850	\$ 1,598,570
Grants & Restricted Sources	14,000		20,050	20,000
Quail Creek CFD	39,060		39,060	31,020
<b>Department Total</b>	<b>\$ 1,544,110</b>	<b>\$</b>	<b>\$ 1,446,960</b>	<b>\$ 1,649,590</b>
<b>Municipal Court</b>				
General Fund	\$ 555,190	\$	\$ 539,210	\$ 575,440
Grants & Restricted Sources		28,000		
<b>Department Total</b>	<b>\$ 555,190</b>	<b>\$ 28,000</b>	<b>\$ 539,210</b>	<b>\$ 575,440</b>
<b>Police</b>				
General Fund	\$ 5,828,010	\$	\$ 5,528,920	\$ 5,963,900
Grants & Restricted Sources	1,164,180		350,620	996,090
<b>Department Total</b>	<b>\$ 6,992,190</b>	<b>\$</b>	<b>\$ 5,879,540</b>	<b>\$ 6,959,990</b>
<b>Streets</b>				
Highway User Revenue Fund	\$ 1,769,360	\$	\$ 1,777,740	\$ 2,036,990
Quail Creek CFD	18,320		19,450	21,880
<b>Department Total</b>	<b>\$ 1,787,680</b>	<b>\$</b>	<b>\$ 1,797,190</b>	<b>\$ 2,058,870</b>
<b>Non-Departmental</b>				
General Fund	\$ 102,850	\$	\$ 178,720	\$ 232,720
Rancho Sahuarita CFD		29,690	1,000	1,050
<b>Department Total</b>	<b>\$ 102,850</b>	<b>\$ 29,690</b>	<b>\$ 179,720</b>	<b>\$ 233,770</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**TOWN OF SAHUARITA, ARIZONA**  
**Full-Time Employees and Personnel Compensation**  
**Fiscal Year 2016**

FUND	Full-Time Equivalent (FTE) 2016	Employee Salaries and Hourly Costs 2016	Retirement Costs 2016	Healthcare Costs 2016	Other Benefit Costs 2016	Total Estimated Personnel Compensation 2016
<b>GENERAL FUND</b>	115	\$ 7,434,100	\$ 905,900	\$ 1,067,400	\$ 885,270	\$ 10,292,670
<b>SPECIAL REVENUE FUNDS</b>						
Highway User Revenue Fund	8	\$ 451,030	\$ 50,540	\$ 79,360	\$ 58,950	\$ 639,880
Grants & Restricted Sources	1	400,390	50,870	13,310	48,570	513,140
Quail Creek CFD						
Rancho Sahuarita CFD						
<b>Total Special Revenue Funds</b>	9	\$ 851,420	\$ 101,410	\$ 92,670	\$ 107,520	\$ 1,153,020
<b>CAPITAL PROJECTS FUNDS</b>						
Capital Infrastructure Improvement F	5	\$ 333,970	\$ 37,260	\$ 44,130	\$ 34,800	\$ 450,160
<b>Total Capital Projects Funds</b>	5	\$ 333,970	\$ 37,260	\$ 44,130	\$ 34,800	\$ 450,160
<b>ENTERPRISE FUNDS</b>						
Wastewater Fund	8	\$ 448,580	\$ 49,480	\$ 79,030	\$ 54,560	\$ 631,650
<b>Total Enterprise Funds</b>	8	\$ 448,580	\$ 49,480	\$ 79,030	\$ 54,560	\$ 631,650
<b>TOTAL ALL FUNDS</b>	137	\$ 9,068,070	\$ 1,094,050	\$ 1,283,230	\$ 1,082,150	\$ 12,527,500

EXHIBIT "C"

*Form of QCCFD Published Notice*

QUAIL CREEK COMMUNITY FACILITIES DISTRICT  
NOTICE OF FILING STATEMENTS AND ESTIMATES  
AND  
NOTICE OF PUBLIC HEARING

NOTICE OF FILING STATEMENTS AND ESTIMATES OF THE OPERATION AND MAINTENANCE EXPENSES OF THE QUAIL CREEK COMMUNITY FACILITIES DISTRICT, THE COSTS OF CAPITAL IMPROVEMENTS TO BE FINANCED BY THE AD VALOREM TAX LEVY, AND THE AMOUNT OF ALL OTHER EXPENDITURES FOR PUBLIC INFRASTRUCTURE AND ENHANCED MUNICIPAL SERVICES PROPOSED TO BE PAID FROM THE TAX LEVY AND OF THE AMOUNT TO BE RAISED TO PAY GENERAL OBLIGATION BONDS OF THE DISTRICT; AND NOTICE OF A PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2016 BUDGET OF THE DISTRICT IN THE AMOUNT OF \$1,064,490, INCLUDING A HEARING ON THOSE PORTIONS OF THE STATEMENTS AND ESTIMATES NOT RELATING TO DEBT SERVICE ON GENERAL OBLIGATION BONDS.

Notice is hereby given that statements and estimates have been filed in the Office of the District Clerk of the Quail Creek Community Facilities District of the operation and maintenance expenses of the District, the costs of capital improvements to be financed by the voter-approved ad valorem tax levy, and the amount of all other expenditures for public infrastructure and enhanced municipal services proposed to be paid from the tax levy and of the amount to be raised to pay general obligation bonds of the District, all of which shall be provided for by the levy and collection of ad valorem taxes on the assessed value of all the real and personal property in the District. Notice is further given of a public hearing on the proposed fiscal year 2016 budget of the District, including (but not limited to) a hearing on those portions of the statements and estimates not relating to debt service on general obligation bonds, all pursuant to Arizona Revised Statutes §§48-716 and 48-723. Such hearing will be held by the District Board on June 22, 2015, at or after 6:30 p.m. at the Sahuarita Town Hall Council Chambers, 375 W. Sahuarita Center Way, Sahuarita, Arizona. Copies of the budget are available from the Office of the District Clerk, 375 W. Sahuarita Center Way, Sahuarita, Arizona 85629, telephone number: (520) 822-8801; on the Town of Sahuarita website: [www.sahuaritaaz.gov](http://www.sahuaritaaz.gov); and at the Pima County Library, Sahuarita Branch, 725 West Rancho Sahuarita Boulevard, Building #2, Sahuarita, Arizona 85629.

Dated this 8<sup>th</sup> day of June, 2015.  
/s/ L. Kelly Udall  
.....  
District Manager, Quail Creek  
Community Facilities District



## DISTRICT BOARD AGENDA COMMUNICATION

**MEETING DATE:** June 8, 2015

**DATE PREPARED:** May 22, 2015

**AGENDA ITEM: 6**

**TO:** Honorable Chairman and District Board  
**FROM:** Sheila M. Bowen, P.E., District Engineer  
**SUBJECT:** Authorization for the Quail Creek Community Facilities District Engineer to execute a waterline agreement and easement with Quail Creek Water Company to provide water service to the Quail Creek-Veterans Municipal Park.

**FINANCIAL / BUDGET SUMMARY**

1. Fund(s) Impacted:
2. Available Budget/Project Capacity (\$):

**STAFF RECOMMENDATION**

Staff recommends the Quail Creek Community Facilities District Board authorize the District Engineer to execute a waterline agreement and easement with Quail Creek Water Company to provide water service to the Quail Creek-Veterans Municipal Park.

**SUGGESTED MOTION**

I authorize the District Engineer to execute a waterline agreement and easement with Quail Creek Water Company to provide water service to the Quail Creek-Veterans Municipal Park.

**DISCUSSION**

Development of the Quail Creek-Veterans Municipal Park requires the installation of a waterline and appurtenances to provide water service to the park. The installation of this waterline necessitates an agreement and easement enabling the Quail Creek Water Company the rights to construct, maintain and operate the waterline within the Quail Creek-Veterans Municipal Park property.

**ATTACHMENTS**

1. None