



Job Title: Lifeguard II

Department: Parks & Recreation Department

Reports To: Recreation Programs Administrator

Job Status: Regular, Part-Time	FLSA Status: Non-Exempt	Town Status: Classified
Origination Date: 4/25/2010	Revision Date: 04/05/2017	

JOB SUMMARY

Provides preventative life guarding and aquatic safety measures by monitoring the activities of the pool patrons and enforcing rules and regulations. Responsible for employing approved life-saving and first aid techniques in the event of an emergency. Maintain all areas in and around aquatic facility when not required to perform surveillance duties.

ESSENTIAL FUNCTIONS

1. Enforce all aquatic rules and procedures.
2. Prevent accidents through safe guarding practices.
3. Maintain a high level of swimming proficiency.
4. When not on surveillance duty perform maintenance, cleaning and other duties as assigned.
5. Maintain constant surveillance of water and pool deck areas.
6. Maintain dress code at all times including wearing designated shirt, whistle, and possessing gloves and resuscitation mask.
7. Report any unsafe conditions or potential hazards in writing to supervisor.
8. Know emergency procedures and use when necessary.
9. Take and record pool chemical levels when not performing surveillance duties.
10. Provides customer service and answers questions, complaints or concerns.
11. Responds to emergency situations by performing First Aid, CPR and/or Lifeguard Training Rescues/Techniques.
12. Collects, handles, transports and secures money.
13. Oversees collection of employee timesheets.
14. Assist the Recreation Programs Administrator with supervising and evaluating aquatics staff, if requested.
15. Maintains records and reports of pool activities.
16. Maintain/inspect emergency equipment (*i.e., Shepherd's Crook, buoy, ring buoy, etc.*).
17. Attend and participate in required staff meetings and training events.
18. During your shift record preventative maintenance completed, chemical readings taken and adjustments made on a daily basis in order to keep accurate pool records.
19. Performs other duties as assigned.
20. Must be able to work a flexible schedule; work hours will vary depending upon type of program including evenings, weekends and holidays. May also be required to work non-aquatic department and Town events.
21. Performs all work duties and activities in accordance with department and/or Town policies and procedures.
22. The above duties and responsibilities are not an all-inclusive list but rather a general representation of the duties and responsibilities associated with this position. The duties and responsibilities are subject to change as the needs of the Town and requirements of the position change.
23. Incumbents will be expected to have the ability and capability, with or without accommodations, to perform these Essential Functions, and other functions and tasks as required and/or directed.



KNOWLEDGE, SKILLS & ABILITIES

1. Aquatics experience preferred.
2. Visual ability to see pool and surrounding areas.
3. Auditory ability to hear persons in distress or people calling out.
1. Ability to lift and carry 50 pounds.
2. Ability to swim with the equivalent of a 50 pound drag.
3. Ability to lift persons from pool when necessary.
4. Must have ability to understand and explain chemical levels.
5. Verbal ability to communicate effectively with persons of all ages.

JOB REQUIREMENTS

1. Minimum age requirement of 18 years of age.
2. Current CPR/AED for the Professional Rescuer certificate or equivalents covering.
3. CPR for adults, children and infants, AED use, and First Aid certificate.
4. YMCA, or Red Cross or Lifeguard certificate (submissions of certificates required).
5. Pool Operator certificate preferred.
6. Requires successful completion of a criminal background check. Information gathered during the criminal background check must comply with Town accepted standards. Criminal background check is conducted by the Town, or their designee, prior to starting a position in the Department. Incumbent must submit to a criminal background check, conducted by the Town, a minimum of once every three years.

This job description does not constitute an employment agreement between the Town of Sahuarita and the employee and is subject to change by the Town of Sahuarita as needed.

The Town of Sahuarita is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Town of Sahuarita will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with a member of the Human Resources Department.

Management's vision is for all employees to embrace, support, and promote the Town's values, beliefs, and culture, which include but are not limited to the following expected behaviors:

- High ethical standards
- Active participation in teamwork
- Strong safety principles and safety awareness
- Provide outstanding customer service to internal and external customers