



Public Works Department

375 W Sahuarita Center Way
Sahuarita, AZ 85629
(520) 344-7100

pwpermits@sahuaritaaz.gov

ANNUAL SOLID WASTE COLLECTOR PERMIT APPLICATION

Request is hereby made for a permit to collect solid waste and recyclables within the Town of Sahuarita under the provisions of the Sahuarita Town Code [Chapter 8, Section 8.05.030 Solid waste collector permit fee](#). **Permit shall be issued for one year commencing January 1st and ending December 31st. Renewal requests shall be made at least 30 days prior to expiration of the current permit.**

A. GENERAL INFORMATION

Application Type: Initial Renewal

Applicant/Business Name:

Contact Name:

Phone Number: _____ Emergency Phone Number: _____

Email:

Business Address:

State License Number: _____ Expires: _____

Town Business License Number: _____ Expires: _____

Name of corporate business/organization being represented:

B. INSURANCE

Attach a copy of a current certificate of insurance for a minimum one million dollars (\$1,000,000) general liability for any occurrence.

C. Vehicle Information

Number of vehicles operating in the Town of Sahuarita:

The following information is required for each vehicle that is to operate within the town:

	AZ Plate #	Year	AZ Plate #	Year	AZ Plate #	Year
1			6		11	
2			7		12	
3			8		13	
4			9		14	
5			10		15	

D. IF APPLICABLE

I certify that this solid waste collection company only has four or fewer vehicles operating in the Town of Sahuarita and is therefore exempt from paying an annual per vehicle fee.

Applicant Signature: _____ Date: _____

E. AGREEMENT

I certify that this information is in accordance with the requirements outlined in Title 8, Health and Sanitation of the Sahuarita Town Code.

Applicant Signature: _____ Date: _____

OFFICE USE ONLY

Approved By: _____ Date: _____ Permit Number: _____

F. FEE SCHEDULE

Permit Application Base Fee: \$200

Annual Per Vehicle Fee: \$400 x _____

Solid waste collectors who own or operate four or fewer collection vehicles are exempt from the per-vehicle fee and will only pay the permit application base fee.

Total Permit Fee:

SOLID WASTE COLLECTOR PERMIT GENERAL NOTES

The permit application and review requirements for solid waste collection services are found in the Town of Sahuarita Code Title 8, Health and Sanitation. A permit is required prior to servicing any containers located within the Town of Sahuarita.

Any questions about the requirements or completing the application should be directed to Public Works at 520-344-7100.

Prior to the issuance of a permit, a completed application form with insurance proof attachment must be submitted via email to pwpermits@sahuaritaaz.gov. Please read each paragraph below to verify that you agree and have included all of the required information.

1. The name, business address, and local telephone number of the individual applying.
2. A complete list of all vehicles to be used in collection, transportation, disposal, or recycling of residential, commercial or industrial refuse if granted a permit.
3. After-hours emergency contact number (24-hour availability).
4. A nonrefundable application fee, calculated by adding a \$200.00 base charge plus \$400.00 for each vehicle to be used under this permit. Solid waste collectors who own or operate four or fewer collection vehicles are exempt from the per-vehicle fee and will only pay the permit application base fee of \$200.00. Payments can be made by contacting the Public Works Department at 520-344-7100.
5. Include a copy of current certificate of insurance.
6. Permits are issued for one year commencing January 1 and ending December 31. Applicable fees may be prorated monthly on permits issued during the calendar year.
7. Request for renewal shall be made at least 30 days prior to the expiration of the current permit and will be renewed by contacting the Public Works Department at 520-344-7100.
8. If you need to add additional vehicles during the year, contact the Public Works Department with new vehicle information. Fees for vehicles added after the initial application will be prorated at a monthly rate of \$34.00 per vehicle per month.
9. Each permitted vehicle operating within the Town shall display a decal, provided by the Town, clearly visible on the driver's side of the vehicle.
10. Residential waste collectors shall not collect solid waste within a residential area between the nighttime hours of 10:00 p.m. and 6:00 a.m. the next day.
11. Completed application form with insurance proof attachment must be submitted via email to pwpermits@sahuaritaaz.gov.
12. Failure to abide by stated requirements within this permit could result in:
 - a. Miscellaneous Permit Violations Fee = double amount of original permit fee (Town Code Title 3.10.140).

Additional Requirements: