



Department of Public Works

375 W. Sahuarita Center Way

Sahuarita, AZ 85629

pwpermits@sahuaritaaz.gov

Office (520) 344-7100

ANNUAL SOLID WASTE COLLECTOR PERMIT APPLICATION

Request is hereby made for a permit to collect solid waste and recyclables within the Town of Sahuarita under the provisions of the Sahuarita Town Code.

A. GENERAL INFORMATION	
Application Type: Initial <input type="checkbox"/> Renewal <input type="checkbox"/>	
Applicant/Business Name:	
Contact Name:	
Phone Number:	Emergency Phone Number:
Email:	
Business Address:	
State License Number:	Expires:
Town Business License Number:	Expires:
Name of corporate business/organization being represented:	

B. INSURANCE
Attach a copy of a current certificate of insurance for a minimum one million dollars (\$1,000,000) general liability for any occurrence.

C. Vehicle Information
Number of vehicles operating in the Town of Sahuarita:
The following information is required for each vehicle that is to operate within the town:

AZ Plate #	Year	AZ Plate #	Year	AZ Plate Number	Year
1		6		11	
2		7		12	
3		8		13	
4		9		14	
5		10		15	

D. FEE SCHEDULE	
Permit Application Base Fee: \$200	\$200
Annual Per Vehicle Fee: \$400 <i>Solid waste collectors who own or operate four or fewer collection vehicles are exempt from the per-vehicle fee and will only pay the permit application base fee.</i>	
Total Permit Fee:	



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E. IF APPLICABLE,

I certify that this solid waste collection company only has four or fewer vehicles operating in the Town of Sahuarita and is therefore exempt from paying an annual per vehicle fee.

Applicant Signature:

Date:

F. AGREEMENT

I certify that this information is in accordance with the requirements outlined in Title 8, Health and Sanitation of the Sahuarita Town Code.

Applicant Signature:

Date:

OFFICE USE ONLY

Approved by:

Approved Date:



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SOLID WASTE COLLECTOR PERMIT GENERAL NOTES

The permit application and review requirements for solid waste collection services are found in the Town of Sahuarita Code Title 8, Health and Sanitation. A permit is required prior to servicing any containers located within the Town of Sahuarita.

Any questions about the requirements or completing the application should be directed to the Permit Compliance Coordinator at 520-344-7110.

Prior to the issuance of a permit, a completed application form with insurance proof attachment must be submitted via email to pwpermits@sahuaritaaz.gov. Please read each paragraph below to verify that you agree and have included all of the required information.

1. The name, business address, and local telephone number of the individual applying.
2. A complete list of all vehicles to be used in collection, transportation, disposal, or recycling of residential, commercial or industrial refuse if granted a permit.
3. After-hours emergency contact number (24-hour availability).
4. A nonrefundable application fee, calculated by adding a \$200.00 base charge plus \$400.00 for each vehicle to be used under this permit. Solid waste collectors who own or operate four or fewer collection vehicles are exempt from the per-vehicle fee and will only pay the permit application base fee of \$200.00. Payments can be made by contacting the Public Works Department at 520-344-7100.
5. Include a copy of current certificate of insurance.
6. Permits are issued for one year commencing January 1 and ending December 31. Applicable fees may be prorated monthly on permits issued during the calendar year.
7. Request for renewal shall be made at least 30 days prior to the expiration of the current permit and will be renewed by contacting the Public Works Department.
8. If you need to add additional vehicles during the year, contact the Public Works Department with new vehicle information. Fees for vehicles added after the initial application will be prorated at a monthly rate of \$34.00 per vehicle per month.
9. Each permitted vehicle operating within the Town shall display a decal, provided by the Town, clearly visible on the driver's side of the vehicle.
10. Residential waste collectors shall not collect solid waste within a residential area between the nighttime hours of 10:00 p.m. and 6:00 a.m. the next day.
11. Completed application form with insurance proof attachment must be submitted via email to pwpermits@sahuaritaaz.gov.
12. Failure to abide by stated requirements within this permit could result in:
 - a. Miscellaneous Permit Violations Fee = double amount of original permit fee (Town Code Title 3.10.140).

Additional Requirements: