

**Town of Sahuarita**  
**Planning & Building Department**  
 375 W. Sahuarita Center Way  
 Sahuarita, Arizona 85629  
 Phone: 520-822-8853  
<http://www.sahuaritaaz.gov>



## CONSTRUCTION NOISE WAIVER APPLICATION

Sahuarita Town Code Section 8.30.020 authorizes the Town Manager or his/her designee to grant a permit for after-hours construction noise, defined as construction noise taking place outside of the hours of 6:00 a.m. to 6:00 p.m. Concrete pours may take place between 5:00 a.m. and 7:00 p.m. from April 15-October 15 and from 6:00 a.m. to 7:00 p.m. from October 16-April 14 without an after-hours permit. The Town Manager has designated the Planning and Building Director for review and approval of after-hours construction noise waiver permits, including after-hours concrete pours.

Conditions for All Approvals:

- Construction traffic is limited to major streets. Use of residential neighborhood streets is prohibited.
- Maximum practical distance shall be maintained between residences and work sites.
- Residents within 500 feet will be notified by contractor at least 18 hours in advance of the after-hours work and shall be provided with a 24-hour contractor contact name and phone number.
- This permit may be immediately revoked if the Town receives complaints that cannot be resolved.

<b>Applicant Name:</b>	
Company:	
Phone:	Email:
<b>24-hour Site Contact Name:</b>	
Phone:	Email:
<b>Project Name:</b>	
<b>Project Address:</b>	
<b>Is project located with 500 feet of a residence?</b>	Yes      No

## **REQUIRED DOCUMENTS TO SUBMIT:**

Incomplete applications will not be accepted.

1. A completed Construction Noise Waiver Application form
2. Rationale letter explaining the reason the work must be done outside the allowable times, the expected noise impacts, and the mitigation measures that will be taken to minimize impact on surrounding areas
3. Construction schedule including a complete list of dates, start times, and anticipated durations
4. Site plan showing distance to residential and non-residential uses
5. Copy of notification letter or door hanger or any concrete pours or related work that is within 500 feet of a residential area. The notification must state the impacted area of work activity and include the 24-hour contact name and phone number. The contractor is required to distribute the notification once approval has been granted.

## **PROCESS:**

A response to your request is typically given within three (3) working days of receiving the complete application. If you are near occupied residences, please allow additional time for research and notification.

1. Contractor completes and submits application to the Planning and Building Director via email: [sahuaritaplanning@sahuaritaaz.gov](mailto:sahuaritaplanning@sahuaritaaz.gov).
2. Application is reviewed by staff. Review includes:
  - a. Staff researches whether the location is near a residential development.
  - b. Staff confirms whether notification flyers have the correct information.
  - c. Staff confirms whether noise complaints have been received for the same project.
  - d. Staff coordinates final decision with affected Town Departments. For potentially contentious noise waiver requests, the Town Manager will be involved in the decision-making process.
3. Staff contacts the applicant to process payment. The fee as established by Town Code is \$25.00.
4. Decision is provided to the applicant/contractor in writing and is one of the following:
  - a. The Construction Noise Waiver Application is approved as requested;
  - b. The Construction Noise Waiver Application is denied;
  - c. The Construction Noise Waiver Application is approved with conditions.
5. If approved, staff will provide the applicant with a list of addresses within 500' that require notification.

If you have any questions or require assistance throughout the application process, you may contact Planning and Zoning at (520) 822-8853 or by email at [sahuaritaplanning@sahuaritaaz.gov](mailto:sahuaritaplanning@sahuaritaaz.gov).

**Note: Any Construction Noise Waiver permit may be immediately revoked if the Town receives a complaint that cannot be resolved.**