



INSPECTION CHECKLIST:

THE FOLLOWING IMPROVEMENTS AND CONDITIONS ARE TO BE SATISFACTORILY COMPLETED/INSTALLED AT AND UP TO THE PROPERTY OR LOT PRIOR TO RECOMMENDATION FOR RELEASE OF ASSURANCES.

PARTIAL RELEASE OF ASSURANCE CHECKLIST

Subdivision Name: _____

Lots: _____

Engineer of Record (EOR): _____

Home Builder: _____ Date: _____

First lot to be released from subdivision.

Required Items	Checked
Complete Partial Release of Subdivision Assurance Form *EOR	
Substantial Completion Letter *EOR	
Wastewater Approval: Sahuarita or Pima County <input type="checkbox"/> Sahuarita WW - Discharge Authorization Issued (PDEQ) PC <input type="checkbox"/> WW - Acceptance/Release Issued (PC Development Services)	
Lot Inspection Fees (Check or credit card) See Fee Schedule at Section 3.10.030.O Partial Release Fees.	
Recording Fee (APA, check or credit card) Section 3.10.130.C Recording Fees.	
Is there a sidewalk bond/substitute assurance? YES <input type="checkbox"/> NO <input type="checkbox"/> BOND# _____	

*Must be original form completed by EOR

- SANITARY SEWERS / SEPTIC SYSTEMS
- WATER DISTRIBUTION SYSTEMS
- OTHER UTILITY INSTALLATIONS
- PAVING
 - PAVING
 - CURB & GUTTER
 - STORM DRAINAGE
 - HANDICAP RAMPS
 - ALL PUBLIC SIDEWALKS
- PROPER INSTALLATION OF ALL SIGNS & PAVEMENT MARKINGS
- LANDSCAPE IN PUBLIC ROW – (SVT)
- OTHER CONSTRUCTION ITEMS (GUARDRAIL, ETC.)
- MISC.

PUBLIC WORKS RECOMMENDATION

- PASS
- FAIL –SEE NOTES
- PASS - w/COMMENTS

Inspected by: _____
PW Field Staff Date

FOR OFFICE USE

Percent release memo and checklist

Current Percent Released:

Percent Release (after request):

File Prepared and Checked by: _____
Permit Compliance Coordinator

Recommended by: _____
Town Engineer or Authorized Representative

NOTES:



REVIEWS REQUIRED FOR 1ST PRA ONLY

Reviewed by: _____
PW Streets DATE

Reviewed by: _____
Traffic Engineering DATE

Reviewed by: _____
Wastewater DATE

Reviewed by: _____
Planning & Zoning DATE

P&B FIRE MARSHAL RECOMMENDATION

- Fire hydrant(s)
- Fire access - pavement installed, street width and 2nd access if required
- "No parking" signs installed

Reviewed/Approved by: _____
P&Z/Fire Marshal DATE