



**Job Title:** Maintenance Worker  
**Department:** Parks, Recreation & Community Services  
**Reports To:** Parks Foreman  
**Salary:** \$17.85 - \$24.56, DOE  
**Hiring Range:** \$17.85 - \$21.21

<b>Job Status:</b> Regular, Full-Time	<b>FLSA Status:</b> Non-Exempt	<b>Town Status:</b> Classified
<b>Origination Date:</b> 03/2009	<b>Revision Dates:</b> 3/2020, 11/17/2021, 3/1/2022, 1/15/2023, 5/4/2023	

**JOB SUMMARY**

Performs maintenance for public parks, including playground equipment, minor landscape maintenance, equipment repairs, irrigation repairs and turf maintenance.

**ESSENTIAL FUNCTIONS**

*Essential Functions are not intended to be an exhaustive list of all responsibilities, duties, and skills. They are intended to be accurate summaries of what the job classification involves and what is required to perform it. Employees are responsible for all other duties as assigned. The duties and responsibilities are subject to change as the needs of the Town and requirements of the position change.*

- Repair/maintain Town parks, buildings, facilities, sports fields and amenities, vehicles and equipment. Performs plumbing, electrical, mechanical, irrigation, painting, concrete, and carpentry repairs.
- Preps fields for recreation and user group use, paints tables and fixtures, buildings, replaces and repairs broken equipment and signs, installs new parks equipment, cleans and maintains tools, operates Town vehicles and equipment for daily use.
- Performs routine grounds maintenance. May lock and unlock park facilities.
- Helps to install, replace and clean equipment and other items. Helps assemble furniture as needed.
- Maintains equipment and supplies and requests additional supplies as needed.
- Operates various park and landscape equipment and uses hand and power tools.
- Helps during seasonal and special events and emergencies; assists other departments/divisions as needed; assists with training new employees on equipment, irrigation systems, proper procedures and daily tasks, and participates in safety meetings.
- Performs all work duties and activities in accordance with department and/or Town policies and procedures.
- Incumbents will be expected to have the ability and capability, with or without accommodations, to perform these Essential Functions, and other functions and tasks as required and/or directed.

**MINIMUM QUALIFICATIONS**

- High School Diploma or General Equivalency Degree (G.E.D.).
- One year experience maintaining/repairing vehicles, equipment and mechanical devices, or maintaining or repairing building peripherals such as plumbing, painting and/or carpentry items;



or, any equivalent combination of formal education and experience sufficient to perform the essential functions.

### **PREFERRED QUALIFICATIONS**

- Additional courses at a community college, vocational or technical school in building maintenance, construction, landscape, irrigation or horticulture technologies.
- OPM applicators license, experience with computerized irrigation systems, irrigation repair and sports field maintenance, and dimensions/layouts.

### **REQUIREMENTS**

- Valid Driver's License required. Arizona Driver's License within ten days of hire.
- Successful completion of a criminal background check prior to beginning employment with the Town. Information gathered during the criminal background check must comply with Town accepted standards. Criminal background check is conducted by the Town, or their designee, prior to starting a position in the department. Incumbent must submit to a criminal background check, conducted by the Town, a minimum of once every three years.

This job description does not constitute an employment agreement between the Town of Sahuarita and the employee and is subject to change by the Town of Sahuarita as needed.

The Town of Sahuarita is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Town of Sahuarita will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with a member of the Human Resources Department.

Management's vision is for all employees to embrace, support, and promote the Town's values, beliefs, and culture, which include but are not limited to the following expected behaviors:

- High ethical standards
- Active participation in teamwork
- Strong safety principles and safety awareness
- Provide outstanding customer service to internal and external customers